

**ORDERS—Mason County Commission, W. Va.**

TERMS \_\_\_\_\_

APR 30 2026

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

THE COUNTY COMMISSION OF MASON COUNTY met in the jury room of the courthouse on Thursday, April 30, 2026, at 2:00 p.m. in regular session. Present were Rick Handley, President; Sam Nibert, Commissioner; Chris Johnson, Commissioner; Diana Cromley, County Clerk; and Heidi Wood, Administrator.

Rick Handley called the meeting to order. Diana Cromley gave the opening prayer and Alaina Walker with SkillsUSA, led the pledge of allegiance.

The Commission recognized the Mason County Career Center SkillsUSA State Leadership winners, including spokesperson Natalie Akers.

CEOS County President, Teresa Keefer, appeared before the Commission in support of Community Educational Outreach Service Week. Upon motion by Nibert and unanimous agreement, the Commission proclaimed CEOS Week for May 17 through May 24, 2026, a copy of which Proclamation is attached.

Dog trainer Tony Foreman appeared before the Commission to discuss his “Unbreakable Paws” shelter rehabilitation proposal for dog training services for the Mason County Animal Shelter. The Commission will take the matter under advisement and discuss the proposal with the Animal Shelter Director. Tony Foreman will return to the May 14, 2026 Commission meeting and bring a Memorandum of Understanding for further consideration.

Chris Rizer, with Main Street Point Pleasant, appeared in support of the America250 Mural Project. Attached is a copy of information regarding the project and grant. Upon motion by Nibert and unanimous agreement, the Commission approved participation in the Project.

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The Commission reviewed a Citizens Complaint Form regarding problems associated with unsafe buildings and lands in Mason County, a copy of which is attached, concerning property located at 906 Sunset Lane, Point Pleasant, WV, owned by Janet Cunningham. Upon motion by Nibert and unanimous agreement, the Commission approved executing the County Ordinance on said property.

The Commission reviewed a Citizens Complaint Form regarding problems associated with unsafe buildings and lands in Mason County, a copy of which is attached, concerning property located at 179 Mt. Oliver Road, Fraziers Bottom, WV, owned by Kendra Pennington. Upon motion by Nibert and unanimous agreement, the Commission approved executing the County Ordinance on said property

Upon motion by Johnson and unanimous agreement, the Commission approved Estate Appointments, Affidavits for Small Estates, Orders Appointing Fiduciary Commissioners, Waivers of Final Settlement, Reports of Receipts and Disbursements, Commissioner's Reports of Claims and Final Settlement, along with Applications for Corrections of Erroneous Assessments, copies of which are attached hereto.

Upon motion by Nibert and unanimous agreement, the Commission minutes from the previous meeting were approved with no omissions or corrections thereto.

The Commission executed the Bills and Purchase Orders as required.

Upon motion by Nibert and unanimous agreement, the Commission approved the hire of Lisa Stewart to a part-time position with the Assessor's Office.

Upon motion by Nibert an unanimous agreement, the Commission approved a Memorandum of Understanding, a copy of which is attached, with Mountwest Community and Technical College for the hire of workbase student, Brianna Miller, to a part-time position with the EMS at the rate of \$15 an hour, with the County Commission paying one-half of the wages and Mountwest providing the other half.

The Commission considered hiring summer help for the Extension Office and will discuss the matter further at the May 14, 2026 meeting.

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Upon motion by Johnson and unanimous agreement, the Commission approved the following hires with the 911 Center, effective May 1, 2026: Marlee Buskirk and Khloey Thorp as full-time telecommunicators.

Upon motion by Johnson and unanimous agreement, the Commission approved the following hires with the EMS: James Anglin as a per diem EMT and Ethan Mays as a C3 paramedic.

The Commission considered an estimate in the amount of \$19,016 from CIMCO, Inc. for the installation of a plumbing exhaust fan and piping extension in the courthouse. Upon motion by Nibert and unanimous agreement, the Commission approved the hire of CIMCO, Inc. for the job.

Upon motion by Johnson and unanimous agreement, the Commission approved emergency mold remediation work at the Prosecuting Attorney building and the Magistrate walkway.

Heidi Wood updated the Commission on an ARPA Report which would be amended and submitted by the end of the day.

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## PROCLAMATION

### WHEREAS,

The West Virginia Community Educational Outreach Service (CEOS) and

are volunteers with a Mission to broaden SERVICE in our COMMUNITY, continue lifelong EDUCATION to strengthen individuals and families, and provide an OUTREACH for leadership.

### WHEREAS,

In partnership with West Virginia University Extension Service, the CEOS pledges that its purpose of Education will assist us in meeting the needs of a changing and diverse society.

### WHEREAS,

For their significant service and contribution to the well-being of family and community.

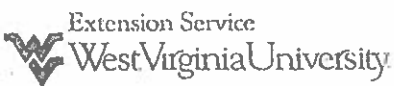
BE IT KNOWN, that the Mason County Commission

hereby proclaims May 17-24 as

COMMUNITY EDUCATIONAL OUTREACH SERVICE WEEK

IN WITNESS WHEREOF, given under our hand and seal.

*Rita Handley Sam Nibart*  
Mayor and/or Commissioner



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## STATE ARTS OFFICE

1900 Kanawha Blvd. East Building 9  
Charleston, West Virginia 25305

(304) 558-0220 WVculture.org

Dear County Commission President,

I'm happy to share that Governor Morrisey has launched the America250 Mural Project — a statewide initiative designed to celebrate West Virginia's rich and local national heritage through hand-painted murals. As part of President Trump's year-long tribute to our nation's founding, West Virginia proudly becomes the first state in the country to create a statewide America's 250th mural trail by providing funding to each of its counties for this historic project.

In honor of this important milestone, we're inviting the creativity of incredible artists and community members to help bring the story of the Mountain State to life with a mural that will be on display for years to come. To support this exciting project, we're thrilled to award your county a \$5,000 grant to help cover the costs of materials and artist fees.

To receive this grant award, please follow the steps below:

- Brainstorm the mural design and complete a sketch.
- Submit the Project Information form to the Department of Tourism for approval.
- Upon approval, begin your project and ensure completion by May 1, 2026.
- Submit your final grant report (available at [wvculture.org](http://wvculture.org)) by July 30, 2026.

As part of this statewide legacy project, we ask that all murals incorporate West Virginia's America250 official logo. Designs must be completed by May 1, 2026 to be part of West Virginia's America250 celebrations next summer.

All murals will be included in the state's promotion of America's 250 and as a part of the Department of Tourism's statewide celebration of our nation's founding.

This America250 grant is part of our partnership agreement with the National Endowment for the Arts (NEA). Please use the Tourism and NEA logos on social media, websites, and printed materials along with the language "This project is supported with financial assistance from the West Virginia Department of Tourism and the National Endowment for the Arts."

We're honored to have your county play a part in this meaningful celebration and can't wait to see how your community brings its own unique voice to this project. Thank you for helping us showcase the natural beauty and rich history that sets West Virginia apart!

Should you have any questions or concerns, please contact (304) 558-0220 or [TourismGrants@wv.gov](mailto:TourismGrants@wv.gov).

Sincerely,

Chelsea A. Ruby  
Secretary of Tourism

Jenna Green  
Director of Arts

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## EXHIBIT A

**CITIZENS COMPLAINT FORM  
REGARDING PROBLEMS ASSOCIATED WITH  
UNSAFE BUILDINGS AND LANDS  
IN MASON COUNTY**

1. Citizen Making Complaint

Name:

Jason + Alicia Taylor

Address:

1552 Sunset LnPt Pleasant WV 25550

Telephone:

304-857-20072. Location of property with potential hazardous condition

(Street address or other description)

906 Sunset Ln Pt Pleasant WV 255503. Name of property owner (if known): (Hershal Flora)Janet Cunningham4. Describe the scope and nature of any hazardous conditions on this property which threatens the public health, safety or welfare of the public.Multiple old <sup>junk</sup> campers, old broke down vehicles, old tires, appliances, trash, + overgrown vegetation

Please return this form to:

Mason County Commission  
Courthouse Building  
200 6th Street  
Point Pleasant, WV 25550

Attention: Mason County Unsafe Buildings and Lands Enforcement Agency

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CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

**MASON COUNTY UNSAFE BUILDINGS AND LAND COMPLAINT****DATE:** April 20, 2026**LANDOWNER:** Janet Cunningham (Hershal Flora Occupant)**PROPERTY ADDRESS:** 906 Sunset Lane Point Pleasant, WV 25550**PROPERTY DESCRIPTION:** Tax Map: 26-14-0244-0011-0058 DB 377 PG 560**DESCRIPTION OF COMPLAINT:**

- Multiple old junk campers
- Old vehicles broke down
- Old appliances
- Trash on property
- Overgrown vegetation

**DATE OF INSPECTION:** April 9, 2026**INSPECTED BY:** Steve Cavender, Litter Control Officer**FINDINGS and NOTES:**

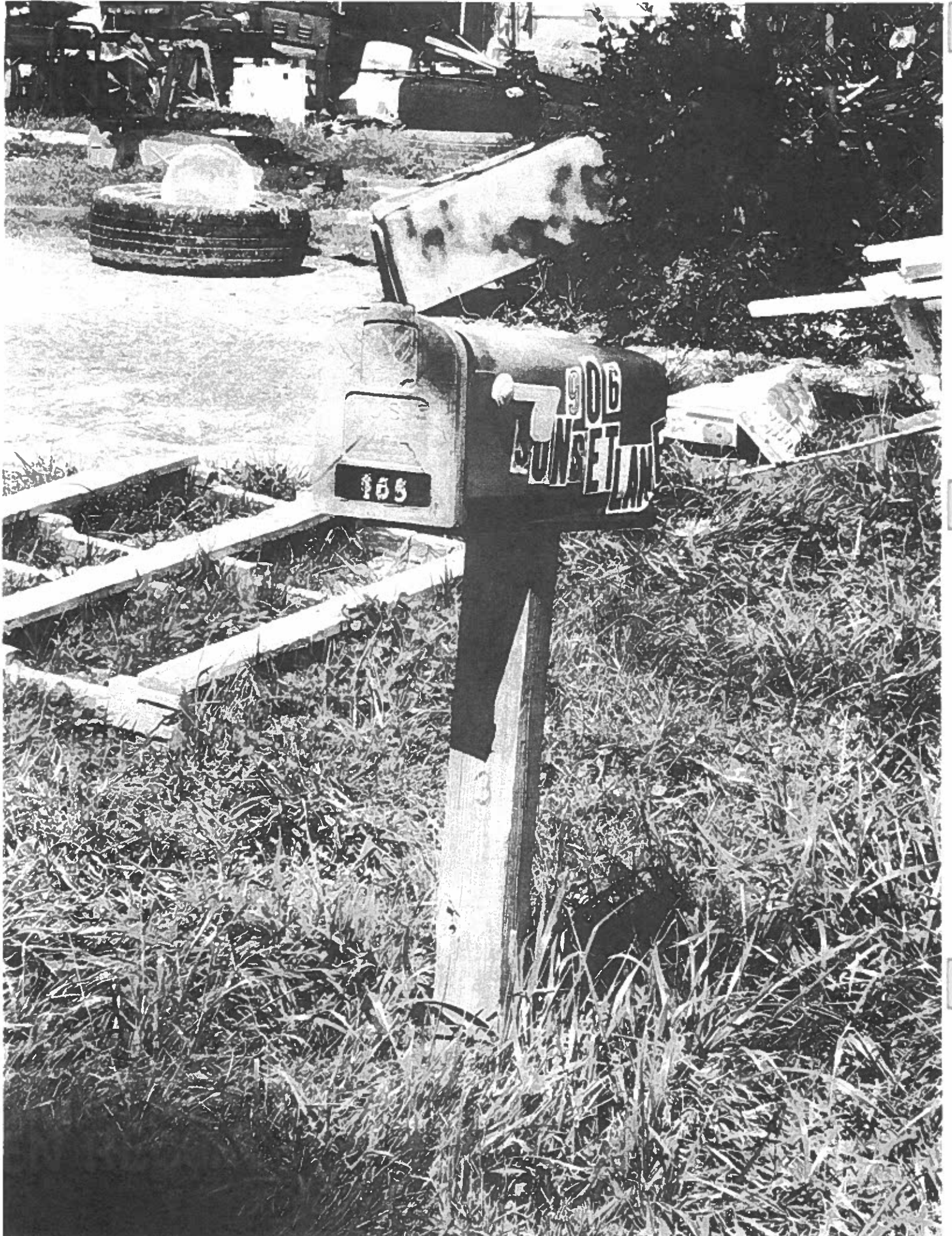
- Piles of old tires on the property
- Old campers on the property
- Old vehicles on the property
- Old appliances on the property
- High vegetation throughout the property
- Multiple piles of old lumber scattered throughout the property
- Trash scattered throughout the property
- Property presents multiple health and safety risks to the neighborhood
- There are multiple violations of the county ordinance along with state violations
- The property has had multiple complaints in the past with responses from Mason County Litter Control, WV DNR Law Enforcement and other Law Enforcement Agency.
- The property is owned by Janet Cunningham; it is the understanding of the Litter Control Officer who resides at the residence along with her son-in-law Hersha Flora.
- Citations have been issued to Mr. Flora in the past.

**S.L. Cavender****Mason County Litter Control Officer**

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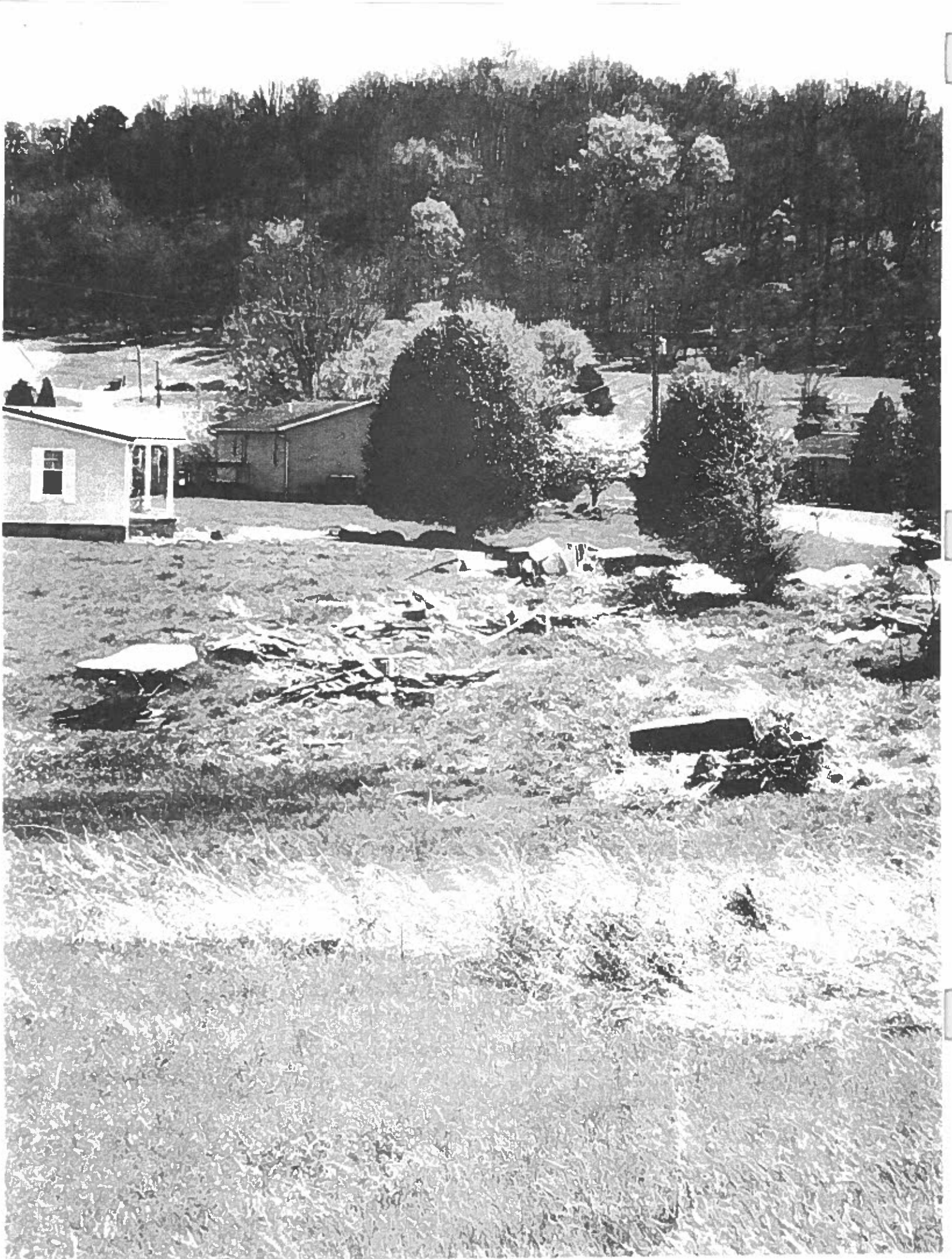


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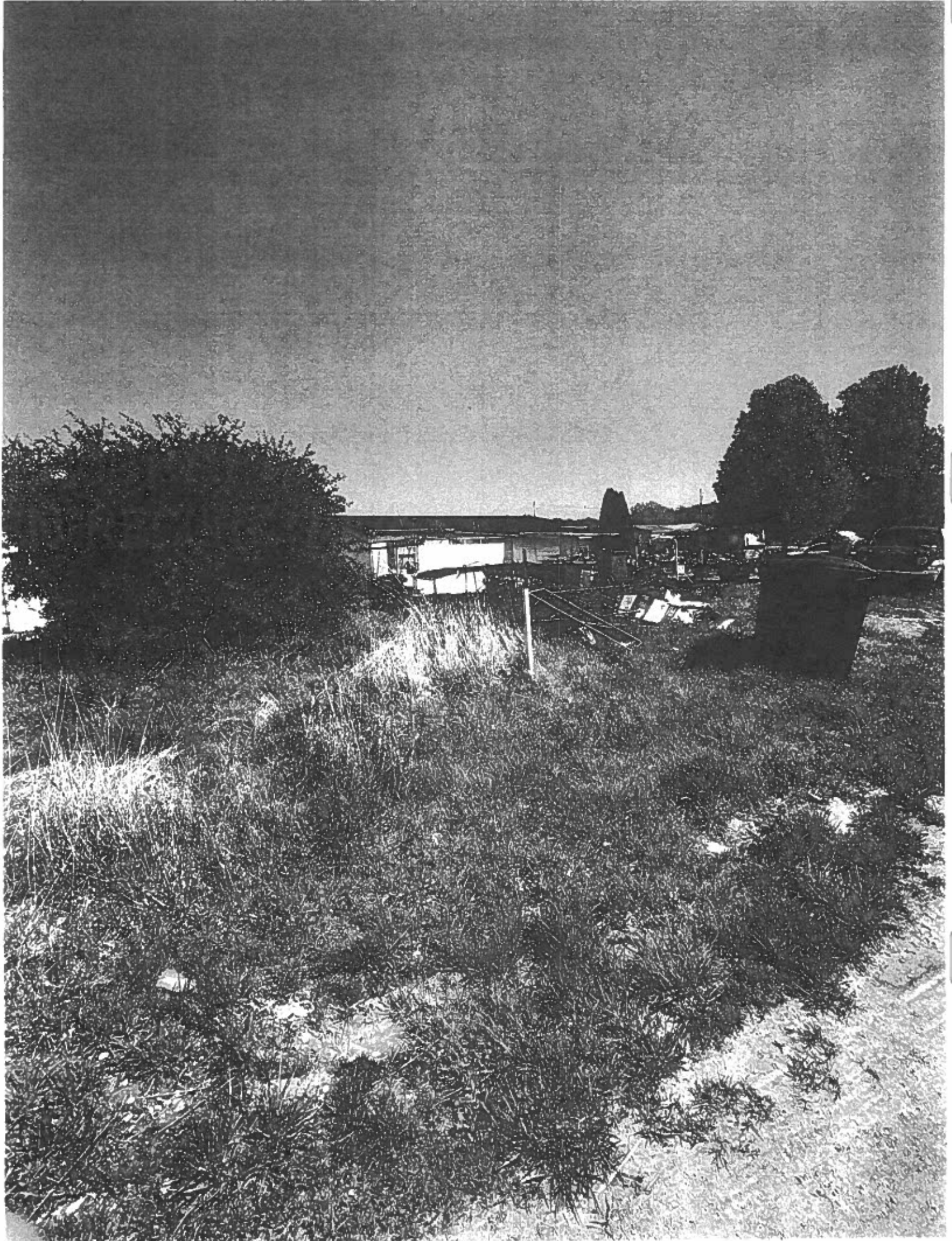
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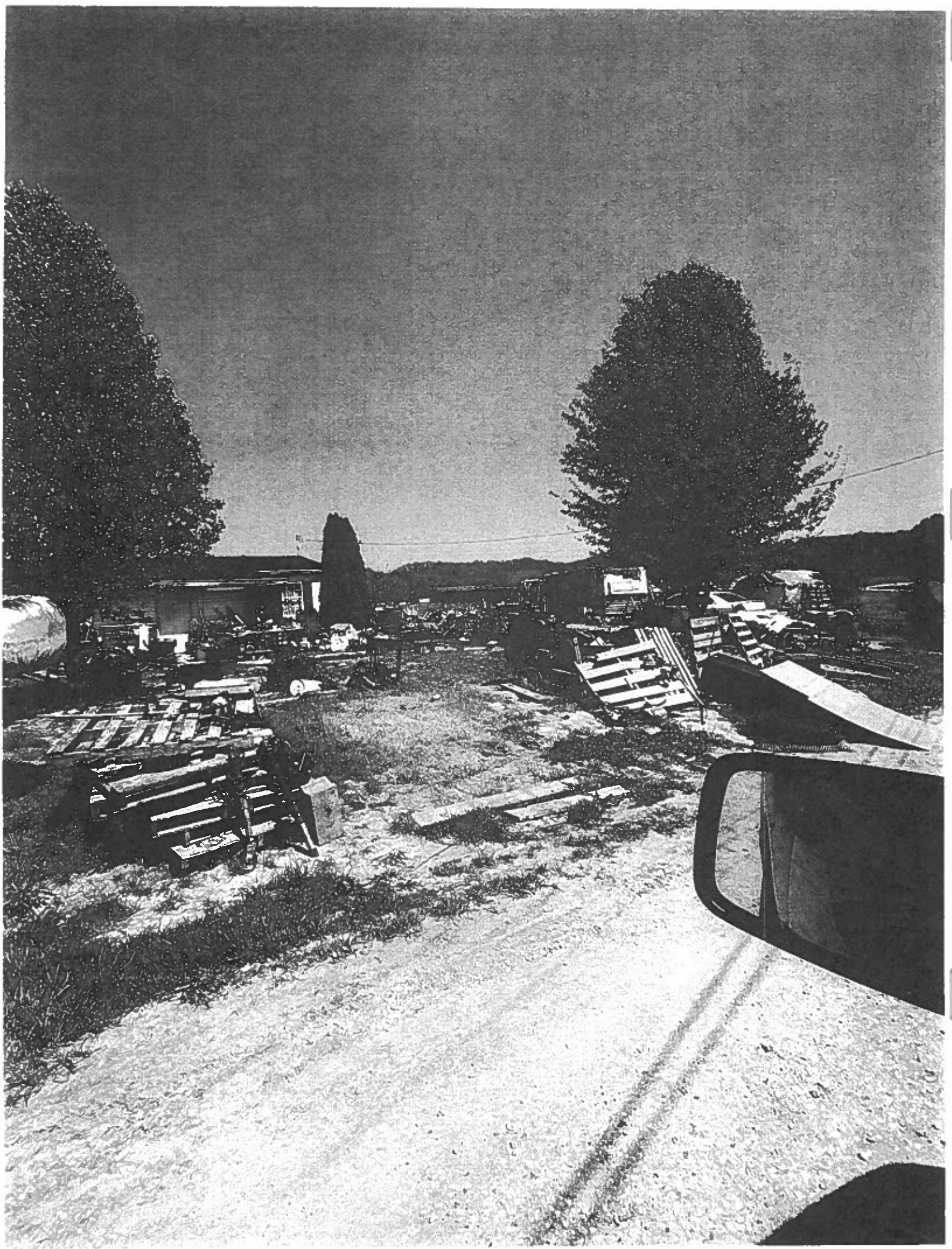
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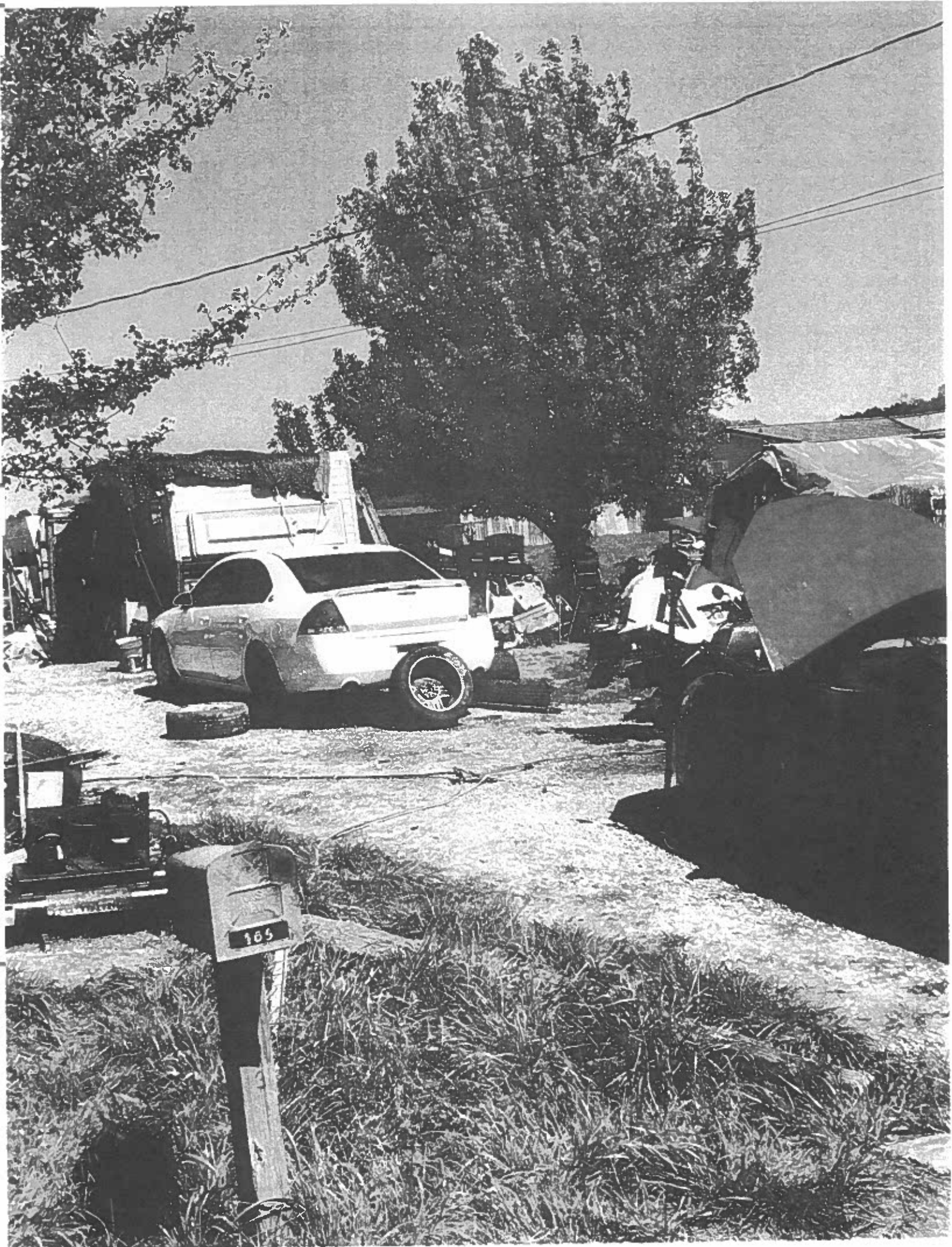
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CASO & HARRIS, INC. SPENCER, WV RE-ORDER NO. 7395B-99



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## EXHIBIT A

**CITIZENS COMPLAINT FORM  
REGARDING PROBLEMS ASSOCIATED WITH  
UNSAFE BUILDINGS AND LANDS  
IN MASON COUNTY**

1. Citizen Making ComplaintName: S L LAVENDER - MASON COUNTY LITEL CONDU OFFICERAddress: 200 SIXTH STPT PLEASANT, WV 25550Telephone: 304-543-03292. Location of property with potential hazardous condition

(Street address or other description)

179 MT LIME RD  
FRAIZERS BOTTOM, WV 255413. Name of property owner (if known):KENDRA PENNINGTON4. Describe the scope and nature of any hazardous conditions on this property which threatens the public health, safety or welfare of the public.OPEN SEPTIC  
TRASH,  
OPEN DUMPS ON PROPERTY

Please return this form to:

Mason County Commission  
Courthouse Building  
200 6th Street  
Point Pleasant, WV 25550

Attention: Mason County Unsafe Buildings and Lands Enforcement Agency

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**MASON COUNTY UNSAFE BUILDINGS AND LAND COMPLAINT****DATE:** April 20, 2026**LANDOWNER:** Kendra Pennington**PROPERTY ADDRESS:** 179 Mount Olive Road Frazier's Botton, WV 25541**PROPERTY DESCRIPTION:** Tax Map 26-06-0624-0005-0001 DB: 479 PG: 970**DESCRIPTION OF COMPLAINT:**

- Open septic and leaking sewage on the ground
- Trash scattered throughout the property
- Open dumps on property

**DATE INSPECTED:** April 9, 2026**INSPECTED BY:** Steve Cavender, Litter Control Officer**FINDINGS and NOTES:**

- Open septic on property, uncovered and sewage under mobile home, unsafe for and unsanitary to be living in the mobile home
- Trash scattered throughout the property
- Siding missing from the back of the mobile home
- Open dumps on the property
- Old trailer with a flat tire on the property with overflowing trash
- Occupants have no trash service
- High weeds and vegetation on property
- The property presents multiple health and safety risks to the area and environment. There is a church that sets across the street
- There are multiple violations of the county ordinance along with state violations
- The property has had multiple complaints in the past with responses from Mason County Litter Control. Other law enforcement agencies and the Mason County Health Department have been to the property.
- Citations have been issued to the property owner and other occupants in the past.

**S.L. Cavender****Mason County Litter Control Officer**

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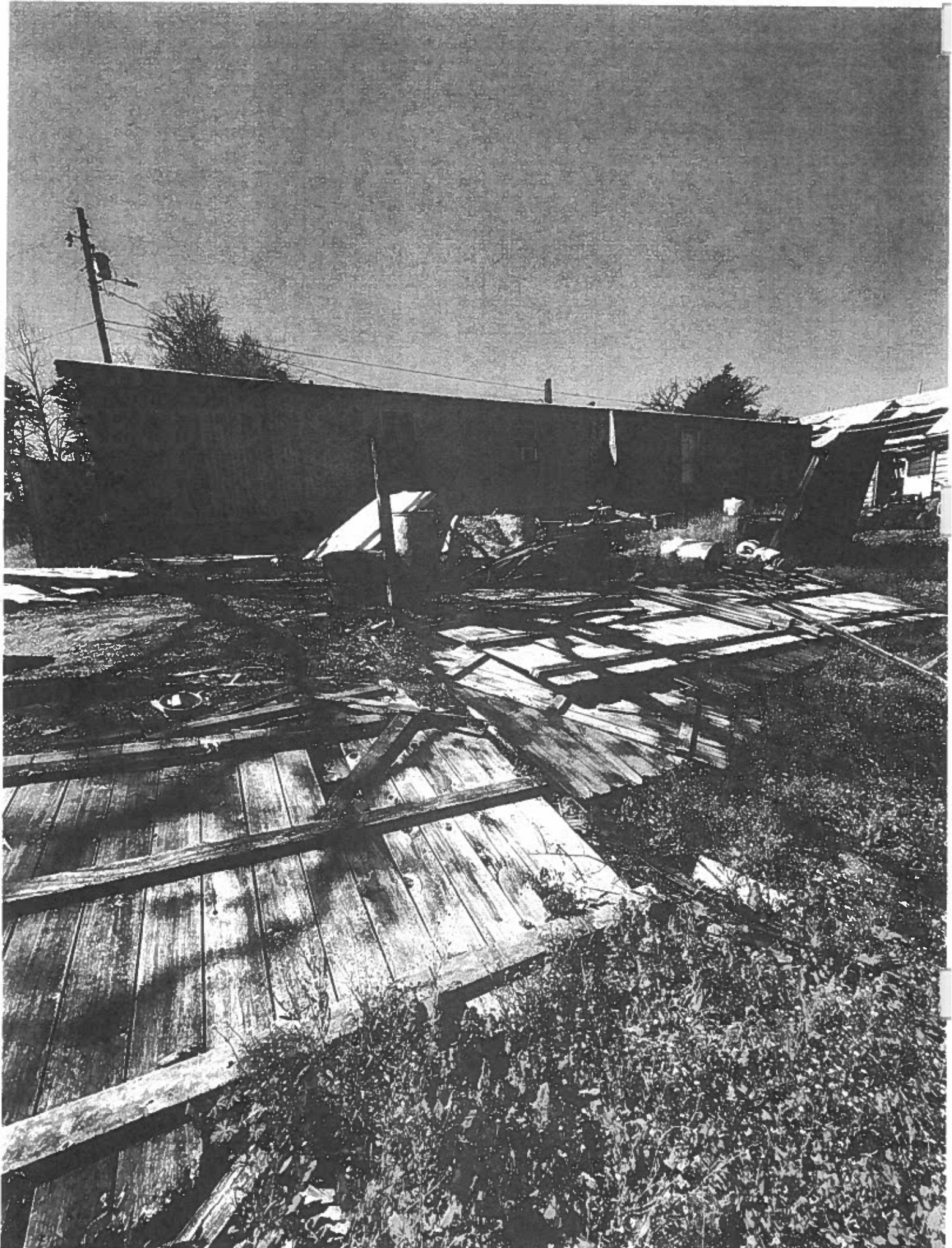


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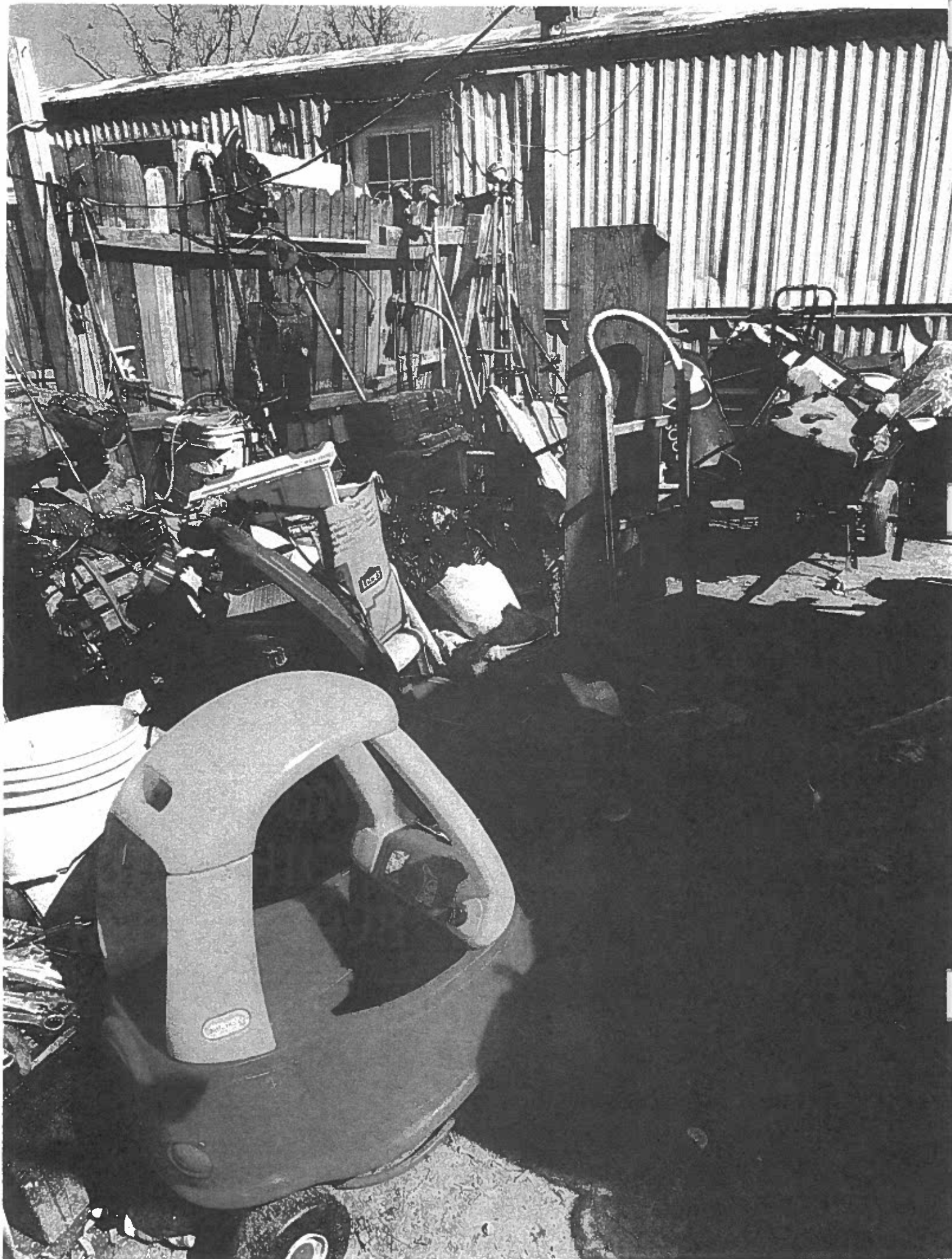


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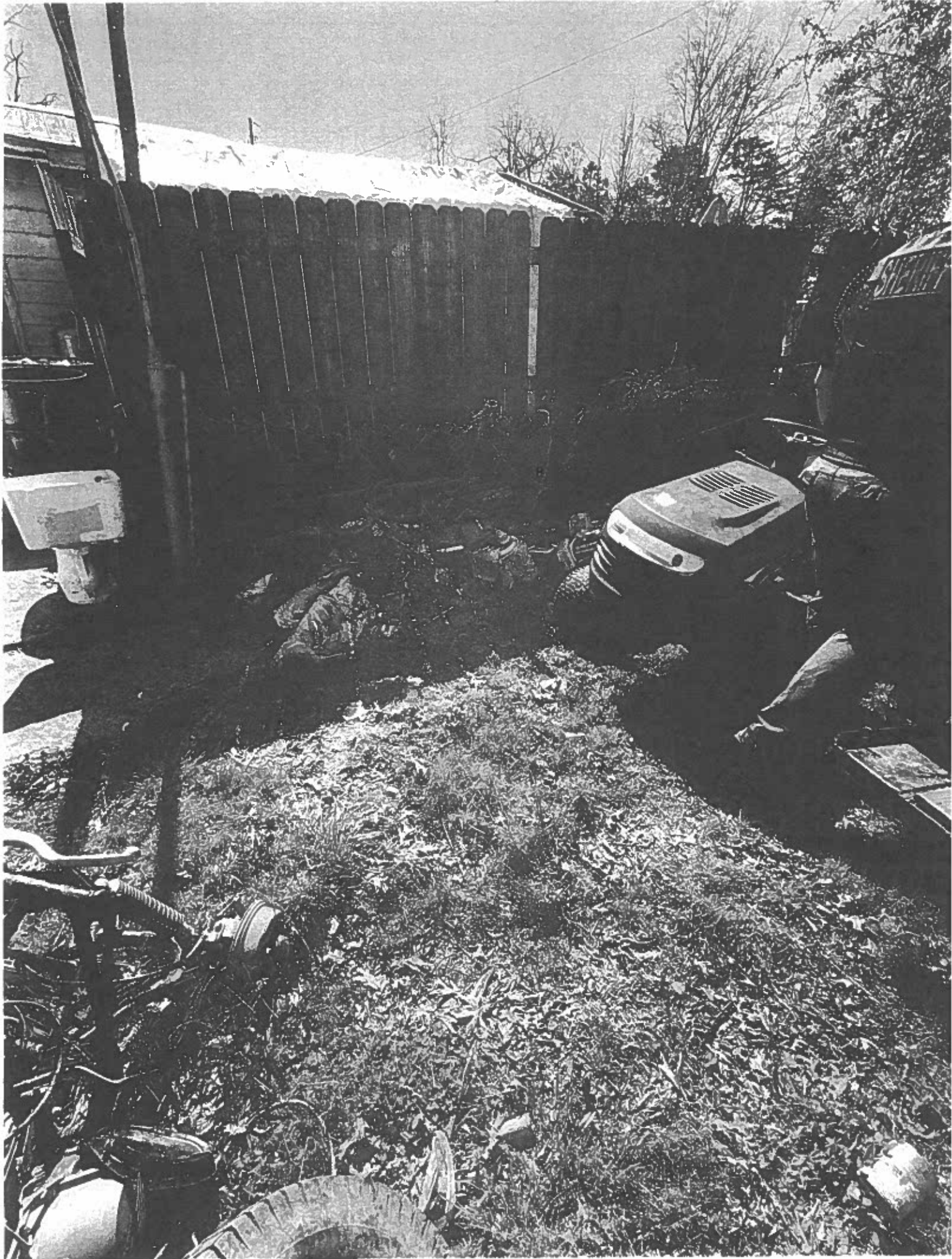


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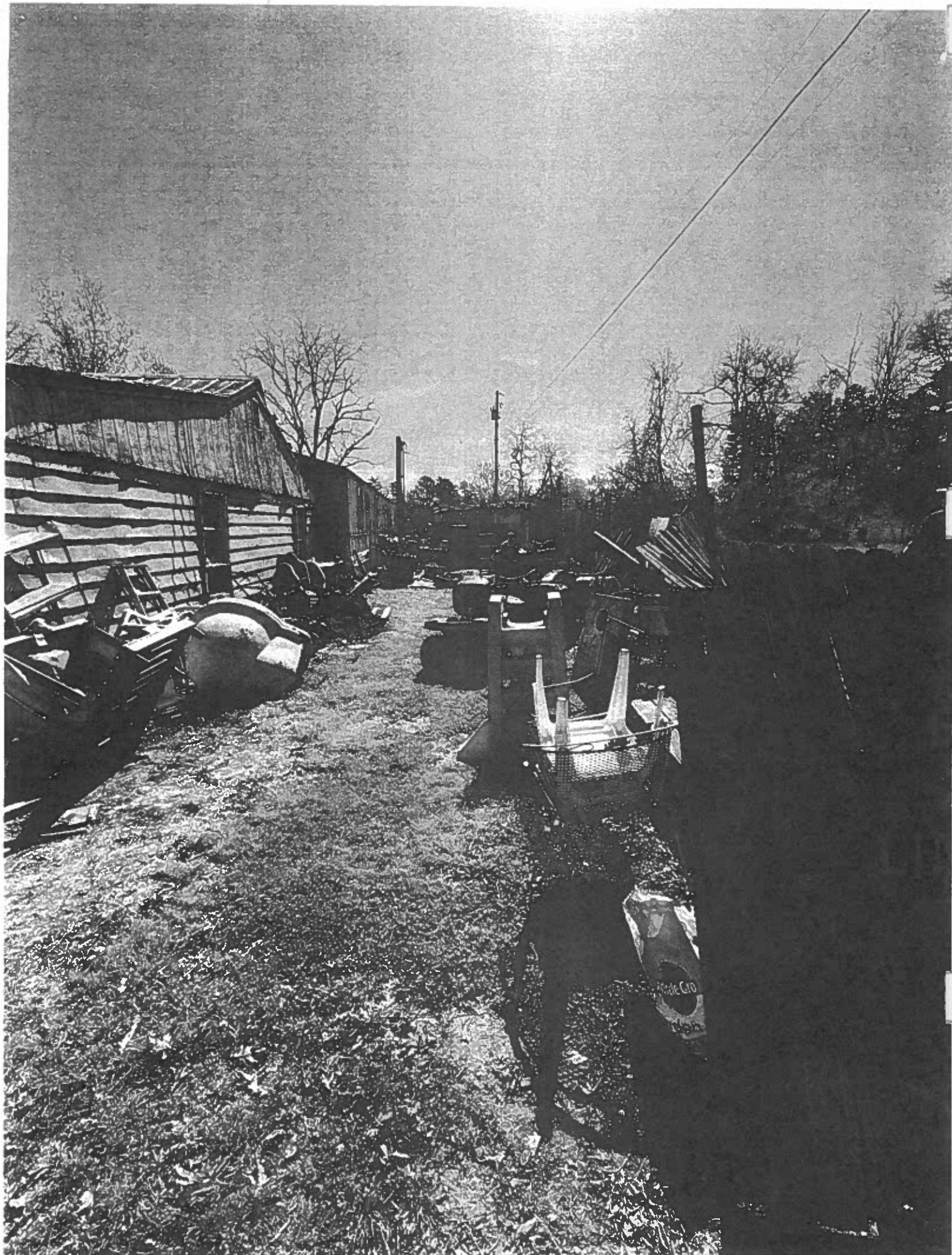
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**MEMORANDUM OF UNDERSTANDING**

Between

Mountwest Community (College)  
& Technical College

And

Mason County (Company)  
Commission

This agreement is to establish a partnership for the delivery of a Learn & Earn Cooperative Work Experience/ Apprenticeship.

Date of Agreement 4/30/2026

This agreement is made by and between Mountwest Community & Technical College ("the College"), and Mason County Commission, its successors and assigns ("the Company"). Both the College and the Company are parties ("the Parties") to this Agreement.

**I. Scope of Work**

Whereas the College, through collaboration and support from the Company has established a cooperative Program whereby credit is given for work students perform as part of the cooperative towards a credential, Certificate or Associates Degree, as a training initiative within its service region; and

Whereas, the College is interested in establishing a long-term relationship with the Company to meet the regional demand for workforce training, by providing training programs, cooperative education opportunities; and

Whereas, the College has the facilities, physical space and other support services necessary to partner with the Company and thereby facilitate educational instruction, training courses and related curricula; and

Whereas, this Understanding has been prepared by the College and the Company as written indication of their mutual intention to work effectively toward the achievement of quality education and training under the terms and conditions of affiliation compatible with both Parties and designed to enhance the opportunities and provide educational programs by the College and the Company.

Now, therefore, in consideration of the foregoing, the Parties hereby agree to the following:

**II. Responsibilities of the College**

- A. The College shall develop, implement and maintain the training and educational coursework firmly based on the tasks required and high-performance standards of the industry.
- B. The College shall secure and prepare facilities to deliver both cognitive (classroom and/or online) and psychomotor (hands-on and/or laboratory) learning activities that supports the instruction in the knowledge, skills and abilities required for career success in this industry.

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- C. The College shall secure and manage the appropriate staff to deliver the instructional components of the Program.
- D. The College will reimburse the company 50% of the student's base wage per the terms of the approved WV HB3009 Learn & Earn Workforce Initiative funding.
- E. The College shall lead student recruitment and enrollment efforts.
- F. The College shall handle all inquiries and processing of financial aid requests from prospective students.
- G. The College shall issue academic credit to students who successfully complete the cooperative Program and shall maintain a permanent transcript of such activity.
- H. The College shall advertise the training in a printed training schedule of classes, via the internet, and other appropriate publications prepared by the College.

**III. Responsibilities of the Company**

- A. The Company shall provide technical expertise on curricula, equipment, facilities, instruction, student proficiency requirements, cooperative education experience design, and other related issues relevant to developing and maintaining the cooperative Program.
- B. The Company shall assist the College in the recruitment of students into cooperative Program by attending recruitment events and disseminating information about the Program.
- C. The Company shall assist the College in recruiting suitable staff to deliver instruction and mentorship within the Program.
- D. The Company shall determine, through its budget and workforce planning requirements, the extent of cooperative educational opportunities it will make available for students enrolled in the Program. These positions will be offered on a competitive basis, with participation determined by criteria mutually agreed upon and established by the Parties. Criteria for participation may include successful passage of drug screen and background check, passing scores on other specific entrance examination instruments, and student's attendance and performance within the program.
- E. Students will become temporary employees of the Company and will be entitled to and covered by all benefits associated with temporary employment as outlined in the Company's benefits programs and required coverage pertaining to worker's compensation.
- F. The Company shall be responsible for all applicable taxes, fees, and liabilities as applies for temporary employees, observing all local and federal employment laws.
- G. The Company shall provide varied work experience and adequate supervision based upon the learning objectives for the duration of the cooperative education work assignment. The Company shall assist the College in evaluating the performance of the students by periodically reporting student work performance results and providing a final assessment of student achievement within the on-the-job training portion of the Program.
- H. The Company shall monitor and supervise student conduct during work activities and shall report any conduct considered inappropriate or dangerous immediately to the College. The Company shall notify the Cooperative Education Director in the event termination of employment becomes necessary.

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- I. The Company shall provide a safe and healthful working environment for students and shall clearly establish standards for safe work practices and ensure that these standards are communicated and enforced during student work activities.
- J. The Company will provide employment under this agreement as follows:

No. of Student Apprentices 1

Hourly Wage: \$15.00

No. of Work Hours Expected (range or specific) 20 - 30

#### IV. Agreement Term

This original Agreement shall become effective upon full execution (all signatures) and remain in effect throughout the designated HB3009 Learn & Earn Cooperative Program project period from 7/1/26 to 5/31/2027.

#### V. Termination

If either Party, in their sole opinion or discretion, believes the other Party is in default of its obligations under this Agreement, then the non-defaulting party shall provide a written notice to the other Party requesting corrective action. If satisfactory corrective action is not taken or is not initiated and diligently pursued within thirty (30) days from receipt of the written notice, the Party not in default may terminate this Agreement upon thirty (30) days prior written notice.

#### VI. Additional Responsibilities and Conditions

- A. In order to facilitate communication, each party shall identify a liaison for the duration of the agreement. The liaison will be the principal contact for issues that may arise related to student accountability and performance, or other communication that may be necessary and critical for operational success.
- B. It is expressly understood that the termination of the Agreement is without obligation or penalty to other party, and that nothing contained herein shall in any way be construed to create an agency, partnership, or joint venture relationship between the Parties, and each party will have no power to obligate or bind the other in any manner whatsoever.

*The Parties acknowledge their acceptance below.*

Company:

College:

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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Commission Meeting April 30, 2026

**ESTATE APPOINTMENTS**

RONALD SCOTT BROOKS  
WILLIAM GREGORY CAMP  
CHARLES E COOK  
ALBERT MASON COOPER  
CAMERON SPRAGE DEAL  
GARY LEE DONAHUE  
FLORA MARGARET FELLURE  
WILBUR EARL JORDAN  
DANNY DEAN KNAPP  
RAYMOND JESSE LEWIS  
RAQUEL A OBREGON – ANCILLARY  
MARY N PEARSON  
BARBARA JEAN ROUSH  
ROBERT DALE ROUSH  
KINZY CARLETON SMITH  
REBECCA TURNER  
JOHN FERRIS THABET

**AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT**

LOIS JANE CHAPMAN  
MARILYN ANN CHEESEBREW  
JOHN F COOPER  
LORETTA J COOPER  
TEX LEONARD CORFEE  
PAUL LESLIE EDMONDS  
IRMA AILEEN GILLAND  
TERRAL RENAE GREENLEE  
SANDRA LYNN HARGRAVES  
CARL RAY JEFFERS  
DAVID O'NEAL JORDAN JR.  
WILIAM RUPERT KNIGHT  
WILMA JUNE NIBERT  
BARBARA A VAN MATRE

**REPORT OF RECEIPTS, DISBURSEMENTS AND DISTRIBUTION; AFFIDAVIT**

BRETT ARLEN WALKER



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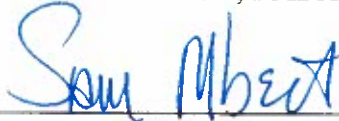
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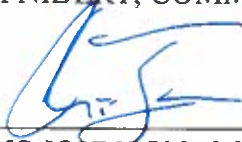
Upon motion by Handley and unanimous agreement, this meeting was adjourned.



RICK HANDLEY, PRESIDENT



SAM NIBERT, COMMISSIONER



CHRIS JOHNSON, COMMISSIONER



DIANA N. CROMLEY, CLERK