

ORDERS—Mason County Commission, W. Va.

TERMS

MAY 15 2025

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 73930-99

THE COUNTY COMMISSION OF MASON COUNTY met in the Commission room of the courthouse on Thursday, May 15, 2025, at 4:00 p.m. in regular session. Present were Rick Handley, President; Sam Nibert, Commissioner; Chris Johnson, Commissioner; Diana Cromley, County Clerk; and Jason Bechtle, Administrator.

Rick Handley called the meeting to order. Diana Cromley gave the opening prayer, and Jennifer Piercy led the pledge of allegiance.

Upon motion by Nibert and unanimous agreement, the Commission approved Estate Appointments, Affidavits for Small Estates, Orders Appointing Fiduciary Commissioners, Waivers of Final Settlement, Reports of Receipts and Disbursements, Commissioner's Reports of Claims and Final Settlement, and Applications for Corrections of Erroneous Assessments. Copies of which are attached hereto.

Upon motion by Johnson and unanimous agreement, the Commission minutes from the previous meeting were approved with no omissions or corrections thereto.

The Commission executed the Bills and Purchase Orders as required.

Upon motion by Nibert and unanimous agreement, the Commission approved a Proclamation declaring May 18 through May 25, 2025 as Emergency Medical Services Week in Mason County, a copy of which Proclamation is attached.

Upon motion by Johnson and unanimous agreement, the Commission approved the following hires: Kelsyn Spencer as a per diem telecommunicator with the 911 Center; Haley Pierson as a full-time EMT with the EMS; and Michael Gillispie to his former position with the EMS with a \$1 pay reduction after his resignation as supervisor.

Upon motion by Nibert and unanimous agreement, the Commission approved the hire of Joseph Brady Jones as a deputy with the Sheriff's Department.

Upon motion by Nibert and unanimous agreement, the Commission approved the hire of Pacey Frum and Kelsey Henry as summer county maintenance workers at \$10 per hour.

Upon motion by Johnson and unanimous agreement, the Commission approved the request for \$145,000 in funding from the Opioid Settlement funds for the purchase of two cruisers for the Sheriff's Department.

ORDERS—Mason County Commission, W. Va.

TERMS

MAY 15 2025

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Upon motion by Johson and unanimous agreement, the Commission considered audit procurement bids submitted by BHM CPA Group and Stephen Glaser CPA. The bid was awarded to BHM CPA Group, subject to State Auditor approval.

Upon motion by Nibert and unanimous agreement, the Commission approved General Fund Budget Revision #3, a copy of which is attached.

Upon motion by Nibert and unanimous agreement, the Commission agreed to execute a letter in support of GORAIL.

Upon motion by Johnson and unanimous agreement, the Commission approved a Supplemental Resolution related to the Mason County Development Authority Armory Lease Revenue Bonds, a copy of which is attached.

Handley signed the previously approved WVCoRP letter of intent for coverage.

Jennifer Piercy, with Senator Shelly Capito's office, provided an annual update, including information regarding WV Broadband and the federal BEAD program for cyber security.

Upon motion by Nibert and unanimous agreement, the Commission approved \$6,300 in funding for Christian Construction for repairs to the Leon Baden Community Center and the Mason County 4-H Camp.

The Commission was advised that the courthouse repointing project is progressing nicely and is ready to go to bid for Phase 2 and for application for the next Courthouse Facilities Improvement Act grant.

The Commission discussed ongoing road projects in Mason County.

The Commission will discuss hiring additional summer interns at the next meeting, including the potential hires of Bryson Gillispie, Reece Oliver and Ashley Legg at the Extension office.

The Commission announced that Clean Up Day will be Saturday, May 17, from 8 a.m. to 4:00 p.m. at the Mason County Career Center.

The Commission received a request from CEOS President Clinedda Austin for a built-ion pie case to be installed in the 4-H building at the Fairgrounds.

The Commission thanked Matt Shell, Jeremy Bryant and Arden Painter for pressure washing the EMS building.

ORDERS—Mason County Commission, W. Va.

TERMS

MAY 15 2025

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

RICK L. HANDLEY, President
POINT PLEASANT, WVDIANA N. CROMLEY, Clerk
POINT PLEASANT, WVCHRIS A. JOHNSON, Commissioner
LETART, WVSAM D. NIBERT, Commissioner
GALLIPOLIS FERRY, WV**THE COUNTY COMMISSION OF MASON COUNTY**
COURTHOUSE - 200 SIXTH STREET SUITE 2
POINT PLEASANT, WEST VIRGINIA 25550PHONE (304) 675-1110
FAX (304) 675-4982**PROCLAMATION**
MAY 18-24, 2025 AS EMERGENCY MEDICAL SERVICES
WEEK**WHEREAS**, Emergency Medical Services is a vital public service; and**WHEREAS**, the members of Emergency Medical Services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week, and**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and**WHEREAS**, Emergency Medical Services fill healthcare gaps by providing important out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and**WHEREAS**, the Emergency Medical Services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and**WHEREAS**, the members of Emergency Medical Services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week;

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ORDERS—Mason County Commission, W. Va.

TERMS

MAY 15 2025

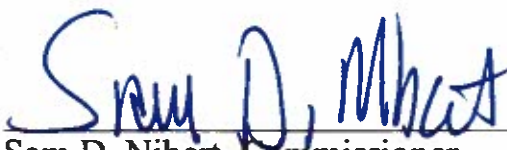
CASO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

NOW, THEREFORE, BE IT RESOLVED, I Rick Handley, President of the Mason County Commission, in recognition of this event, do hereby proclaim the week of May 18 – 24, 2025, as **EMERGENCY MEDICAL SERVICES WEEK**. The 51st anniversary of EMS Week theme is: **We Care, For Everyone**. I encourage the community to observe this week with appropriate programs, ceremonies, and activities in honor of the EMS profession and the essential service it provides.

Dated this 15th day of May, 2025.



Rick L. Handley, President

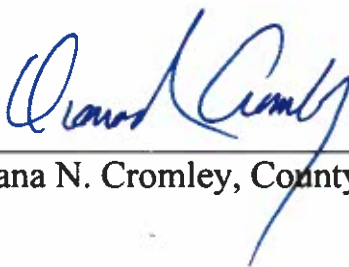


Sam D. Nibert, Commissioner



Chris A. Johnson, Commissioner

ATTEST:



Diana N. Cromley, County Clerk

ORDERS—Mason County Commission, W. Va.TERMS MAY 15 2025

CASTO & HARRIS, INC. SPENCER, WV RE ORDER NO. 7393D-99

RESOLUTION

At a regular session of the county commission, held (Month, day and year) May 15th, 2025 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Mason. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 3, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Sam Nibert, and duly seconded by Chris Johnson, the vote thereon was as follows:

Rick L. HandleyYes or NoSam D. NibertYes or NoChris A. JohnsonYes or No

WHEREUPON, Rick L. Handley, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the President is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

ORDERS—Mason County Commission, W. Va.

TERMS — MAY 15 2025

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

LGSD BR (Ver. 2023)

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301

Phone: 627-2415 ext. 5101 or ext. 5118

Fax: 304-340-5080

Email: igs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists (§ 11-8-26a)

Mason County Commission

GOVERNMENT ENTITY

CONTROL NUMBER

FY 2025

Fund: 1

Rev No: 3

Pages: 3

Person To Contact Regarding Request:

Name: **Jason Bechtie**Phone: **304-675-1110**Fax: **304-675-4982**Email: jbechtie@masoncountywv.gov

200 Sixth Street

STREET OR PO BOX

Point Pleasant

CITY

25550

ZIP CODE

COUNTY

Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
301-06	Supplemental Taxes	275,000	28,200		303,200
323	State Grants	374,554	60,871		435,425
324	Other Grants	150,000	24,000		174,000
331	County Clerk's Earnings	80,000	10,500		90,500
347	Special Patrol/Security Systems	80,340	141,102		221,442
363	Not a valid number		5,310		5,310
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			485,917		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	1,138,116	18,464		1,156,580
402	County Clerk	481,365	10,500		491,865
407	Assessor's Valuation Fund	184,830	72,000		256,830
415	Magistrate Court	2,500	2,360		4,860
434	Airports	19,200	19,105		38,305
443	State Grants		60,915		60,915
699	Contingencies	545,358		7,715	537,643
700	Sheriff-Law Enforcement	1,804,278	190,222		1,994,500
715	Ambulance Authority	2,300,000	62,500		2,362,500
716	Dog Warden/Humane Society	201,020	9,559		210,579
731	Community Based Corrections Program	300,000	14,397		314,397
NET INCREASE/(DECREASE) Expenditures			485,917		

APPROVED BY THE STATE AUDITOR

BY:

Deputy State Auditor, Local Government Services Div.

Date

Rick Handley 5-15-25
AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE

215,934

ORDERS—Mason County Commission, W. Va.

MAY 15 2025

TERMS

CASIO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

EXPENDITURES (CONT'D)

Mason County Commission

LGSD: BR

Mason County Commission

CONTROL NUMBER

2025

1

3

BUDGET REVISION REQUEST SUPPLEMENT

FY

FUND

REV#

ACCOUNT	ACCOUNT	PREVIOUSLY			REVISED
NUMBER	CATEGORY	APPROVED AMOUNT	INCREASE	DECREASE	AMOUNT
801	Mental Health	2,800	6,400		9,200
808	Solid Waste Authority	124,585	13,500		138,085
901	Swimming Pools	5,000		5,000	
911	Visitor's Bureau	3,000	2,000		5,000
424	Courthouse	285,000	16,710		301,710
	#N/A				
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NET INCREASE/(DECREASE) Expenditures (this page)

33,610

ORDERS—Mason County Commission, W. Va.

TERMS

MAY 15 2025

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

County Commission Supplemental Resolution**SUPPLEMENTAL RESOLUTION OF
THE COUNTY COMMISSION OF MASON COUNTY****SUPPLEMENTAL RESOLUTION APPROVING AND
AUTHORIZING A REVISED BANK COMMITMENT LETTER
FOR THE SALE OF THE LEASE REVENUE BONDS BY THE
MASON COUNTY DEVELOPMENT AUTHORITY TO
FINANCE THE COSTS OF ACQUISITION OF THE MASON
COUNTY ARMORY PROJECT**

WHEREAS, The County Commission of Mason County (the "County Commission"), enacted in December, 2024, the following Ordinance (the "Ordinance") which approved the leasing of the former Mason County Armory from the Mason County Development Authority (the "Issuer"):

AN ORDINANCE AUTHORIZING AND APPROVING THE ACQUISITION BY THE MASON COUNTY DEVELOPMENT AUTHORITY OF REAL PROPERTY, FIXTURES, PERSONAL PROPERTY AND APPURTENANCES COMPRISING THE FORMER MASON COUNTY ARMORY LOCATED IN ROBINSON DISTRICT OF MASON COUNTY; AUTHORIZING THE LEASING OF SUCH REAL PROPERTY AND ALL IMPROVEMENTS AND APPURTENANCES THERETO BY THE COUNTY COMMISSION OF MASON COUNTY FROM THE MASON COUNTY DEVELOPMENT AUTHORITY; AUTHORIZING AND APPROVING THE SALE AND ISSUANCE BY THE MASON COUNTY DEVELOPMENT AUTHORITY OF ITS NOT TO EXCEED \$1,700,000 PRINCIPAL AMOUNT OF LEASE REVENUE BONDS, IN ONE OR MORE SERIES; AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT AND LEASE AND OTHER INSTRUMENTS AND AUTHORIZING AND APPROVING OTHER DOCUMENTS AND MATTERS RELATING TO THE TERMS AND SECURITY OF SUCH BONDS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, in the Ordinance the County Commission also approved the issuance of Lease Revenue Bonds (the "Bonds") by the Issuer for the purpose of financing the cost of acquiring the former Mason County Armory and paying costs in association therewith:

WHEREAS, the Ordinance approved a Commitment Letter from Ohio Valley Bank for the purchase of the Bonds:

BOOK 52 PAGE 855
ORDERS—Mason County Commission, W. Va.

TERMS

MAY 15 2025

CASIO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

WHEREAS, following a solicitation of proposals from various banks, the County Commission now desires to approve a subsequent commitment letter from Ohio Valley Bank for the purchase of the Bonds, a copy of which is attached hereto as EXHIBIT A – COMMITMENT LETTER (the “Commitment Letter”); and

WHEREAS, the County Commission desires to take all steps necessary to authorize the acquisition of the Property by the Issuer, the issuance of the Bonds by the Issuer pursuant to the terms of the Commitment Letter to finance the costs of such acquisition and the payment of the costs of issuance thereof and related costs, the requisitioning by the Issuer of the Bond proceeds and application thereof to the payment of the costs of the acquisition of the Property and the costs of issuance of the Bonds and its leasing of the Facilities from the Issuer pursuant to the terms of the Lease;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF MASON COUNTY, AS FOLLOWS:

Section 1. The issuance and sale of the Bonds by the Issuer pursuant to the terms of the Commitment Letter is hereby approved and authorized.

Section 2. The County Commission shall, subject to the provisions thereof, make lease payments in such amounts as required to pay principal of and interest on the Bonds pursuant to the terms of the Commitment Letter.

Section 3. The County Commission hereby ratifies all actions, whether previously taken or required to be taken by the County Commission, its officers, employees and agents, in the future, necessary on the part of the County Commission to authorize and approve the acquisition of the former Mason County Armory by the Issuer, the issuance of the Bonds by the Issuer and the leasing of the former Mason County Armory from the Issuer by the County Commission.

Section 4. Except as specifically provided herein, all provisions of the Ordinance remain in full force and effect.

Section 5. This Supplemental Resolution shall take effect immediately upon adoption.

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BOOK 52 PAGE 856
ORDERS—Mason County Commission, W. Va.

TERMS _____ **MAY 15 2025** _____

CASO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

THE COUNTY COMMISSION OF MASON
COUNTY

By:

Rick Handley
Its President

ORDERS—Mason County Commission, W. Va.

TERMS

MAY 15 2025

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

CERTIFICATION

The undersigned, being the duly qualified, elected and acting Clerk of The County Commission of Mason County does hereby certify that the foregoing Supplemental Resolution was duly adopted at a regular meeting duly held, pursuant to proper notice thereof, on May 15, 2025, a quorum being present and acting throughout, and which Supplemental Resolution has not been repealed, rescinded, modified, amended or revoked and is a true, correct and complete copy thereof as witness my hand and the seal of The County Commission of Mason County this 15th day of May, 2025.

By:


County Clerk

ORDERS—Mason County Commission, W. Va.TERMS MAY 15 2025, _____

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

EXHIBIT A**Bank Commitment Letter****(attached hereto)**

ORDERS—Mason County Commission, W. Va.

TERMS

MAY 15 2025

CASO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Commission Meeting May 15, 2025

ESTATE APPOINTMENTS

JANET ARLENE ARBAUGH
HAZEL LORETTA BROWNING
PATRICIA LYNN CLENDENIN
MILES STANLEY EPLING JR
MABLE DIANNA HALLEY
MYRTLE MARIE KEEFER
HELEN LEE KEYSER
JACK B PARK
JOHN MARION PERSINGER
BETTY LOU ROUSH
SHARON S STURGEON
WILLIAM FREDERICK STURGEON
JOSEPH LLOYD THORNTON

ANNUAL ACCOUNTING

SONDRA FRITZ JABBARPOUR

AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT

DEMMA RUFUS WORKMAN
ROBERT G HOCKENBERRY
BRIAN KEITH MCCOY
JOSHUA BENSON
BETTY FAYE MILTON
ETHEL GERALDINE HARTLEY
ZELLA MAE PATTERSON
SALLY L SMITH.

FINAL SETTLEMENT

MARGARET BLAINE

CERTIFICATE OF COMPLETION OF ANCILLARY ADMINISTRATION

MILES ANDREW DARST JR
SCOTT C EDWARDS
MAUDIE ANN ZIRKLE

FIDUCIARY COMMISSIONER ORDER

WILMA JUNE NIBERT.

APPLICATION FOR CORRECTION OF ERRONEOUS ASSESSMENT

JEWETT MOLLY	ACCT: 00198404
JEWETT MOLLY	ACCT: 00198404
JEWETT MOLLY	ACCT: 00198404
JEWETT MOLLY	ACCT: 00198404
PECK KENDRA	ACCT: 00135140
PECK KENDRA	ACCT: 00135140
PECK KENDRA	ACCT: 00135140
PECK KENDRA	ACCT: 00135140

ORDERS—Mason County Commission, W. Va.

TERMS _____

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Commission Meeting May 15, 2025

PECK KENDRA	ACCT: 00135140
KLOMP KARA	ACCT: 22001850
ANCHORMAN RANDY	ACCT: 00198401
ANCHORMAN RANDY	ACCT: 00198401
ANCHORMAN RANDY	ACCT: 00198401
ANCHORMAN RANDY	ACCT: 00198401
ANCHORMAN RANDY	ACCT: 00198401
BROWN SANDY	ACCT: 00198405
BROWN SANDY	ACCT: 00198405
BROWN SANDY	ACCT: 00198405
BROWN SANDY	ACCT: 00198405
BROWN SANDY	ACCT: 00198405
JEWETT MOLLY	ACCT: 00198404
RANDY TOLLIVER	ACCT: 06850371
PICKENS PHILIP & VIRGINIA	ACCT: 06101611
MORGAN BRETTON	ACCT: 06851787
TOLLIVER ROSETTA	ACCT: 06135443
TOLLIVER ROSETTA	ACCT: 06142319
MEADOWS GINNA	ACCT: 00403587
MEADOWS GINNA	ACCT: 00403587
MEADOWS GINNA	ACCT: 00403587
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ORDERS—Mason County Commission, W. Va.

TERMS

MAY 15 2025

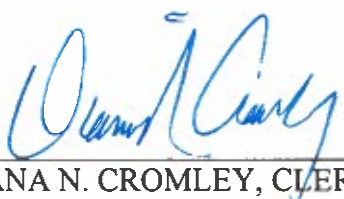
CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Upon motion by Handley and unanimous agreement, this meeting was adjourned.


RICK HANDLEY, PRESIDENT


SAM NIBERT, COMMISSIONER


CHRIS JOHNSON, COMMISSIONER


DIANA N. CROMLEY, CLERK