

**ORDERS—Mason County Commission, W. Va.**TERMS MAR 06 2025

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

THE COUNTY COMMISSION OF MASON COUNTY met in the Commission room of the courthouse on Thursday, March 6, 2025, at 3:00 p.m. in regular session. Present were Rick Handley, President; Sam Nibert, Commissioner; Chris Johnson, Commissioner; Diana Cromley, County Clerk; and Jason Bechtle, Administrator.

Rick Handley called the meeting to order. Diana Cromley gave the opening prayer, and Chris Johnson led the pledge of allegiance.

Lisa Roush and Tim Roush appeared before the Commission to discuss the poor road conditions in Mason County.

Upon motion by Nibert and unanimous agreement, the Commission approved Estate Appointments, Affidavits for Small Estates, Orders Appointing Fiduciary Commissioners, Waivers of Final Settlement, Reports of Receipts and Disbursements, Commissioner's Reports of Claims and Final Settlement, and Applications for Corrections of Erroneous Assessments. Copies of which are attached hereto.

Upon motion by Johnson and unanimous agreement, the Commission minutes from the previous meeting were approved with no omissions or corrections thereto.

Upon motion by Johnson and unanimous agreement, the Commission approved the minutes from the Board of Equalization and Review meetings. A copy of the same is attached, along with a letter to Sharon Drain who appeared at the February 20, 2025 meeting.

The Commission executed the Bills and Purchase Orders as required.

Cromley advised the Commission that she is working on the West Virginia Checkbook Program.

Upon motion by Johnson and unanimous agreement, the Commission approved the hire of Brandon Walters as a per-diem C3 paramedic with the EMS.

Upon motion by Nibert and unanimous agreement, the Commission approved \$2,500 in funding for Rivers to Ridges for the upcoming fiscal year.

Handley executed a letter to the Mason County Board of Education regarding the Hannan Library DLAP Grant site, a copy of which is attached.

Upon motion by Nibert and unanimous agreement, the Commission approved funding in the amount of \$4,707 for an AWOS precipitation sensor at the airport.

## ORDERS—Mason County Commission, W. Va.

MAR 06 2025

TERMS \_\_\_\_\_

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

The Commission received a request from the Town of Mason for ARPA funds for sewer plant repairs. The Town was informed that there are no ARPA funds remaining, and it will need to find other funding sources.

Upon motion by Nibert and unanimous agreement, the Commission approved the hire of Delia Mattox to a part-time position in Housekeeping, Monday through Friday, from 12:30 to 4:30 p.m. at \$10 per hour.

The Commission reviewed the Animal Shelter epoxy flooring project. Three quotes were received in the amounts of \$13,700.00, \$60,000.00, and \$16,000.00. The Animal Shelter will seek grants to fund the project. Upon motion by Nibert and unanimous agreement, the Commission agreed to match 10% of the funding costs.

The Extension Agent budget was approved, a copy of which is attached. Lorrie Wright will send to WVU.

The Commission discussed a support request from the United Way regarding the Grandparents Program.

Upon motion by Johnson and unanimous agreement, the Commission went into executive session to discuss personnel matters.

Upon motion by Johnson and unanimous agreement, the Commission returned to regular session.

# ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_

MAR 06 2025

CASO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

THE COUNTY COMMISSION OF MASON COUNTY met as a Board of Equalization and Review for 2025. A quorum was present for each meeting. The following is a list of those who appeared:

01/31/25  
No appearances

2/05/25  
no appearances

2/08/25  
no appearances

2/13/25  
no appearances

2/20/25  
Name: Sharon Drain – 6964 Sandhill Road Point Pleasant, WV 25550  
Parcel ID# 13 7001400000000  
Decision: Assessment record Changed from “Poor” to “Unsound”



\_\_\_\_\_  
Rick L. Handley, President



\_\_\_\_\_  
Sam D. Nibert, Commissioner



\_\_\_\_\_  
Chris A. Johnson, Commissioner



\_\_\_\_\_  
DIANA N. CROMLEY, CLERK

52 741

# ORDERS—Mason County Commission, W. Va.

TERMS

MAR 06 2025

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

RICK L. HANDLEY, President  
POINT PLEASANT, WV

DIANA N. CROMLEY, Clerk  
POINT PLEASANT, WV



CHRIS A. JOHNSON, Commissioner  
LETART, WV

SAM D. NIBERT, Commissioner  
GALLIPOLIS FERRY, WV

**THE COUNTY COMMISSION OF MASON COUNTY**  
**COURTHOUSE - 200 SIXTH STREET SUITE 2**  
**POINT PLEASANT, WEST VIRGINIA 25550**

PHONE (304) 675-1110  
FAX (304) 675-4982

Sharon Drain  
6964 Sandhill Rd  
Point Pleasant, WV 25550

March 6<sup>th</sup>, 2025

Re: 1921 N. Main Street, Point Pleasant, WV 25550 (Parcel ID# 13 7001400000000)

Dear Ms. Drain:

Pursuant to your request made at the February 20, 2025 Board of Equalization meeting, we have reviewed your pictures, the pictures taken by the Assessor's appraisal team and heard their report after inspecting the house on February 20, 2025. We have determined that the dwelling situated on the above referenced parcel should be changed from poor to "unsound" in the county assessment records. Therefore, your new appraisal value for tax year 2025 is \$10,400 and the assessed value is \$6,240.

If you should have questions or desire additional information, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Rick L. Handley".

Rick L. Handley, President  
Mason County Commission

BOOK 52 PAGE 742  
**ORDERS—Mason County Commission, W. Va.**

TERMS

**MAR 06 2025**

CASO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 73930-99

RICK L. HANDLEY, President  
POINT PLEASANT, WV

DIANA N. CROMLEY, Clerk  
POINT PLEASANT, WV



CHRIS A. JOHNSON, Commissioner  
LETART, WV

SAM D. NIBERT, Commissioner  
GALLIPOLIS FERRY, WV

**THE COUNTY COMMISSION OF MASON COUNTY**  
**COURTHOUSE - 200 SIXTH STREET SUITE 2**  
**POINT PLEASANT, WEST VIRGINIA 25550**

PHONE (304) 675-1110  
FAX (304) 675-4982

March 6, 2025

Mason County Board of Education  
Melissa Farmer, Superintendent  
#1 Education Lane  
Point Pleasant, WV 25550

Physical address: #1 Wildcat Way Ashton, WV 25503 (Old Library Building)  
Legal description: Parcel 26—06-0563-0040-000 Deed Book 114 Page 276 Hannan District

Dear Ms. Farmer:

Please be advised that the Mason County Board of Education has been found to be the owner of record of that certain property located at the given address as referenced above.

This property has been condemned by the Mason County Unsafe Buildings and Lands Enforcement Agency as being dilapidated. You have ten (10) days from receipt of this letter to correct or abate the above-referenced violation. You have the right to request a hearing within ten (10) days of receipt of this order. Request must be in writing and addressed to the Mason County Commission, 200 Sixth Street, Point Pleasant, WV 25550.

Failure to contest this order will result in correction or abatement being made by the Mason County Commission, and a lien will be placed against the aforesaid property for the costs incurred.

A copy of the applicable *West Virginia Code* is attached hereto for your information.

Very truly yours,

A handwritten signature in blue ink that reads "Rick L. Handley".

Rick L. Handley  
President  
Mason County Commission

Enclosures: County Ordinance  
Pictures of Property

ORDERS—Mason County Commission, W. Va.

TERMS

MAR 06 2025

CASSTO & HARRIS, INC. SPENCER, WV RE-ORDER NO. 73930-99

County Commission Annual Memorandum of Agreement

WVU Extension & Mason County, West Virginia  
July 1, 2025 - June 30, 2026

Chapter 19, Article 8, Section 1 of West Virginia State Code states "It shall each year be the duty and responsibility of the county Extension Service Committee to prepare a memorandum of agreement with the county commission and with the county board of education for their financial support of extension work." In accordance with this, along with Chapter 6, Article 9A, the County Extension Service Committee enters into this agreement, and recommends the following budget, with an official vote at a meeting held Month/Date/Year.

CATEGORY	CURRENT APPROPRIATION	AMOUNT REQUESTED	AMOUNT APPROVED	REMAINS LOCAL	INVOICED BY BUREAU	INVOICE SPECIFIC	DO NOT CROSS LINE ITEMS
					Check the appropriate column for each line	YES OR NO	Check if line item specific
<b>Local Salaries and Fringe (Name and Title)</b>							
Office Staff	33,375	35,844					
Administrative Assistant							
Office Manager							
<b>Contracted Services (WVU Faculty and Staff)</b>							
Agent Salary Match	\$15,000.00	\$15,000.00			\$15,000.00	No	
Program Assistant							
Office Staff							
<b>Contractual (fill in line items as appropriate-refer to instructions for details)</b>							
Travel	\$3,000.00	\$4,000.00					
Copier Lease	\$2,500.00	\$2,500.00					
<b>Commodities (fill in line items as appropriate-refer to instructions for details)</b>							
Office Supplies/Materials	\$2,210.00	\$3,700.00					
Dues, Subscriptions	\$800.00	\$800.00					
Training/Education/Professional Development	\$1,000.00	\$1,000.00					
<b>Capital Outlay</b>							
(456) Land							
(457) Buildings							
(458) Improvements							
(459) Equipment							
<b>TOTALS</b>	<b>\$57,885.00</b>	<b>\$62,844.00</b>			<b>\$15,000.00</b>		

*Ronald L. Simon*  
Chair - County Extension Service Committee

Date 7/24/2025

Approved by the County Commission in Mason County on this 6<sup>th</sup> day of March, 2025

SELECT A BILLING INCREMENT: Annually  Semi-Annually \_\_\_\_\_ Quarterly \_\_\_\_\_  
(If no increment is selected, the default will be to invoice ANNUALLY)

The County Commission invoices should be sent via mail or email to:  
Name: Mason County Commission: Attn: Jason Bechtle  
Email Address: jbechtle@masoncountywv.gov  
Mailing Address: 200 6th Street, Point Pleasant, WV 25550

*Rick Handley*  
President - County Commission

BOOK 52 PAGE 744  
**ORDERS—Mason County Commission, W. Va.**

TERMS MAR 06 2025

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Commission Meeting March 6, 2025

**ESTATE APPOINTMENTS**

BRENDA D BOX  
WESLEY NORMAN CHAPMAN  
SALLY LOU CLARK  
PAUL LESLIE EDMONDS  
CHARLES WILLIAM FULKS  
ORPHA LOUISE FIELDS  
LOIS IRENE GIBSON  
GLADYS HENSLEY GILMAN  
SIDNEY EDWARD HUDDLESTON III  
ANNA LOUISE HALL  
KARL A KEBLER JR  
TERESA KUGHN  
JONATHAN LEE KIDD  
CLAUD THOMAS MCDERMITT  
ALBERTA LEE MAJOR

**AFFIDAVIT FOR SMALL ESTATE**

AUNITA L ROLLER

**AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT**

NANCY MAE NELSON  
EDDIE RAY BRADSHAW  
PAUL WESLEY MATHENY

**ANNUAL ACCOUNTING**

BRENDA FISHER

**FIDUCIARY COMMISSIONER'S FINAL SETTLEMENT**

RACHEAL ANNE REED

**OATH OF OFFICE**

AARON TURNER

**APPLICATION FOR CORRECTION OF ERRONEOUS ASSESSMENT**

THOMAS ADAM	ACCT: 22000532
WHITT TINA M	ACCT: 20225061
SMITH JUSTIN	ACCT: 00133007
MCCLELLAN HEATHER	ACCT: 00231341
EASTERLING JOEL & TONYA	ACCT: 00200009
FERRELL SARAH	ACCT: 22003270

ORDERS—Mason County Commission, W. Va.

TERMS MAR 06 2025

CASO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Upon motion by Handley and unanimous agreement, this meeting was adjourned.



RICK HANDLEY, PRESIDENT



SAM NIBERT, COMMISSIONER



CHRIS JOHNSON, COMMISSIONER



DIANA N. CROMLEY, CLERK