

**ORDERS—Mason County Commission, W. Va.**

TERMS \_\_\_\_\_

SEP 12 2024

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

THE COUNTY COMMISSION OF MASON COUNTY met in the Commission room of the courthouse on Thursday, September 12, 2024 at 4:00 p.m. in regular session. Present were Tracy Doolittle, President; Sam Nibert, Commissioner; Diana Cromley, County Clerk; and Jason Bechtle, Administrator.

Tracy Doolittle called the meeting to order, and Diana Cromley gave the opening prayer. Sam Nibert led the pledge of allegiance.

Missy Deem, with the Colonel Charles Lewis Chapter of the Daughters of the American Revolution appeared before the Commission in support of recognizing Constitution Week.

Upon motion by Nibert and unanimous agreement, the Commission proclaimed September 16, 2024 through September 22, 2024 as Constitution Week in Mason County. A copy of said Proclamation is attached hereto.

Scott Ballard with the Mason County EMS and Stephen Holley with the Flatrock Volunteer Fire Department appeared before the Commission to discuss an Operations Agreement between the two entities. The Commission tabled further discuss on the matter until a later date.

Upon motion by Nibert and unanimous agreement, the Commission approved Estate Appointments, Affidavits for Small Estates, Orders Appointing Fiduciary Commissioners, Waivers of Final Settlements, Reports of Receipts and Disbursements, Commissioner's Reports of Claims and Final Settlement, and Applications for Corrections of Erroneous Assessments. Copies of which are attached hereto.

Upon motion by Nibert and unanimous agreement, the Commission minutes from the previous meeting were approved with no omissions or corrections thereto.

The Commission executed the Bills and Purchase Orders as required.

Upon motion by Nibert and unanimous agreement, the Commission approved polling places, poll workers and emergency absentee ballot commissioners for the November 5, 2024 General Election, copies of which are attached hereto.

**ORDERS—Mason County Commission, W. Va.**TERMS SEP 12 2024

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Upon motion by Nibert and unanimous agreement, the Commission approved moving Brad Creasy to a full-time position with the EMS, subject to a 180 day probationary period, moving Charles Pauley to a full-time position with the EMS, and moving Haley Harper to a full-time position with the EMS, subject to a 180 day probationary period.

The Commission tabled discussion of the County Depository Notice.

The Commission reviewed two bids received for the Senior Center parking lot and discussed contacting Myers Paving to get 3 bids before awarding the project.

The Commission discussed Main Street Point Pleasant's funding request and determined that more information is needed before a decision is made.

The Commission reviewed a letter from the Mason County Civil Service Commission regarding the appointment of a representative to its Board, a copy of which is attached. Upon motion by Nibert and unanimous agreement, the Commission reappointed David Rollins to serve on said Board.

Upon motion by Nibert and unanimous agreement, the Commission approved the hire of Calyon Turner as a deputy with the Sheriff's Department subject to passing a civil service test within 90 days.

Upon motion by Nibert and unanimous agreement, the Commission approved the Region II Hazard Mitigation Plan, a copy of which is attached.

Upon motion by Nibert and unanimous agreement, the Commission approved execution of the FY 2022 Emergency Management Performance Grant Award, a copy of which is attached.

Upon motion by Nibert and unanimous agreement, the Commission approved the sale of the trailer at Henderson and the ramp at the 4-H campgrounds on October 19, 2024 on the courthouse steps.

The Commission discussed possibly selling the West Columbia and Beech Hill properties. Appraisals on the properties will be obtained.

# ORDERS—Mason County Commission, W. Va.

TERMS  SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99



## Proclamation



*WHEREAS, the United States Constitution, the supreme law of the land, was signed on September 17, 1787, and has since served as a beacon of democracy, justice, and liberty; and*

*WHEREAS, the week of September 16 through September 22 has been designated as Constitution Week by Presidential Proclamation and Congressional resolution to honor the adoption of this foundational document and to recognize the importance of civic education and engagement; and*

*WHEREAS, the principles enshrined in the Constitution, including the protection of individual rights, the balance of powers, and the rule of law, continue to guide and inspire our nation and its citizens; and*


*WHEREAS, Constitution Week provides an opportunity for citizens of all ages to reflect on the history and significance of the Constitution, to appreciate the rights and freedoms it guarantees, and to engage in meaningful discussions about their roles and responsibilities in a democratic society; and*

*WHEREAS, it is essential to celebrate and promote the values of our Constitution through educational programs, community events, and public awareness initiatives that strengthen our commitment to preserving the freedoms and ideals it represents;*

*NOW, THEREFORE, we, the County Commission of Mason County, West Virginia, do hereby proclaim the week of September 16 through September 22, 2024, as Constitution Week in Mason County in the great state of West Virginia.*

*We urge all residents to participate in educational activities, community events, and discussions that honor and uphold the principles of our Constitution. Let us join together in celebrating the enduring legacy of this remarkable document and reaffirming our dedication to the democratic values it embodies.*

*IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of Mason County to be affixed this 12th Day of September 2024.*

  
Mason County Commissioner

  
Mason County Commissioner

  
Mason County Commissioner

# ORDERS—Mason County Commission, W. Va.

TERMS **SEP 18 2024**

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

## 2024 MASON COUNTY PRECINCTS AND LOCATIONS

PRECINCT #	MAGISTERIAL DISTRICT #	DELEGATE DISTRICT #	PRECINCT LOCATION	ADDRESS	CITY, STATE ZIP	FORMER LOCATION
1	III	18	MASON COUNTY LIBRARY	508 VIAND STREET	POINT PLEASANT, WV 25550	COURTHOUSE
2	III	18	MASON COUNTY LIBRARY	508 VIAND STREET	POINT PLEASANT, WV 25550	MAIN STREET BAPTIST CHURCH
3	III	18	PPPS - CAFETERIA	2200 LINCOLN AVENUE	POINT PLEASANT, WV 25550	
4	III	18	PPPS - GYM	2200 LINCOLN AVENUE	POINT PLEASANT, WV 25550	
5	III	18	FIRST CHURCH OF GOD MINISTRY CENTER	2409 JEFFERSON AVENUE	POINT PLEASANT, WV 25550	PPPS - GYM
6	III	18	FIRST CHURCH OF GOD MINISTRY CENTER	2409 JEFFERSON AVENUE	POINT PLEASANT, WV 25550	PPPS - GYM
7	III	18	FIRST CHURCH OF GOD MINISTRY CENTER	2409 JEFFERSON AVENUE	POINT PLEASANT, WV 25550	PPPS - CAFETERIA
8	III	18	FIRST CHURCH OF GOD MINISTRY CENTER	2409 JEFFERSON AVENUE	POINT PLEASANT, WV 25550	PPPS - CAFETERIA
9	II	18	KRODEL PARK CLUBHOUSE	KRODEL PARK ROAD	POINT PLEASANT, WV 25550	
10	II	18	ROOSEVELT GRADE SCHOOL	7953 RIPLEY ROAD	POINT PLEASANT, WV 25550	
11	II	18	LEON TOWN HALL	136 MAIN STREET	LEON, WV 25123	FORMALLY PRECINCT NUMBER 191E
12	IV	18	MASON COUNTY 4-H CAMP DINING HALL	2127 POND BRANCH ROAD	SOUTHSHIDE, WV 25187	
13	IV	18	BEALE GRADE SCHOOL	12897 HUNTINGTON ROAD	GALLIPOLIS FERRY, WV 25515	
14	IV	18	BEALE GRADE SCHOOL	12897 HUNTINGTON ROAD	GALLIPOLIS FERRY, WV 25515	
15	IV	18	ASHTON ELEMENTARY SCHOOL	997 ASHTON - UPLAND ROAD	ASHTON, WV 25503	
16	IV	18	HANNAN HIGH SCHOOL CAFETERIA	1 WILDCAT WAY	ASHTON, WV 25503	
17	IV	18	ASHTON ELEMENTARY SCHOOL	997 ASHTON - UPLAND ROAD	ASHTON, WV 25503	
18	II	18	MASON COUNTY 4-H CAMP DINING HALL	2127 POND BRANCH ROAD	SOUTHSHIDE, WV 25187	
19	II	18	R/W CONSTRUCTION BUILDING	27635 CHARLESTON ROAD	LEON, WV 25123	
20	II	17	LEON GRADE SCHOOL	1226 BURDETTE STREET	LEON, WV 25123	
21	II	17	LEON - BADEN COMMUNITY BUILDING	9285 EVANS ROAD	LEON, WV 25123	
22	II	17	FLATROCK FIRE DEPARTMENT	14480 RIPLEY ROAD	POINT PLEASANT, WV 25550	
23	II	17	LETART COMMUNITY BUILDING	23671 SANDHILL ROAD	LETART, WV 25253	
24	I	17	CLAFLIN BEND AREA COMMUNITY CENTER COMPLEX	808 THIRD STREET	NEW HAVEN, WV 25265	
25	I	17	CLAFLIN BEND AREA COMMUNITY CENTER COMPLEX	808 THIRD STREET	NEW HAVEN, WV 25265	NEW HAVEN UNITED METHODIST CHURCH
26	I	17	HARTFORD COMMUNITY BUILDING	1508 PIKE STREET	HARTFORD, WV 25247	
27	I	17	FAITH BAPTIST CHURCH	2550 SECOND STREET	MASON, WV 25260	
28	I	17	WAHAMA HIGH SCHOOL	1 WHITE FALCON DRIVE	MASON, WV 25260	
29	I	17	FARM MUSEUM	1458 FAIRGROUND ROAD	POINT PLEASANT, WV 25550	
30	III	18	MASON COUNTY CAREER CENTER	281 SCENIC DRIVE	POINT PLEASANT, WV 25550	PPPS JR/SR HIGH SCHOOL

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Printed on: 09/12/2024  
 Time: 10:41:58 AM  
 Page: 1 of 1

**Precinct 01-MASON COUNTY LIBRARY**

Folio ID Name	Address	Position	Work Home Party	Home
408 THOMPSON FAMELA K	AGE 1 LONGDALE ROAD MARTIN WV 25253-2492	SUPPLY COMMISSIONER	01 04 DEMOCRAT	Home (304) 674-3639 Mobile (304) 882-2247
Total 1				

**Precinct 02-MASON COUNTY LIBRARY**

Folio ID Name	Address	Position	Work Home Party	Home
433 HOWARD JERRIE	711 MAIN STREET POINT PLEASANT WV 25550-1226	SUPPLY COMMISSIONER	02 02 DEMOCRAT	Home (304) 812-3675 Mobile (304) 812-3675
Total 1				

**Precinct 03-PT PL PRIMARY SCHOOL CAFETERIA**

Folio ID Name	Address	Position	Work Home Party	Home
406 RILLETTE LEVI DANIEL	2712 LINCOLN AVENUE POINT PLEASANT WV 25550-1223	SUPPLY COMMISSIONER	03 05 DEMOCRAT	Home (304) 812-1050
Total 1				

**Precinct 04-PT PLEASANT PRIMARY SCHOOL GYM**

Folio ID Name	Address	Position	Work Home Party	Home
110 BRYANT LISA	277 DANE LANE WEST COLUMBIA WV 25287-8565	SUPPLY COMMISSIONER	04 29 DEMOCRAT	Home (304) 593-4675
Total 1				

**Precinct 05-FIRST CHURCH OF GOD MINISTRY CENTER**

Folio ID Name	Address	Position	Work Home Party	Home
141 <del>ROBERTA ANN</del> <i>Robert Leggett</i>	716 BURETTE ADDITION E POINT PLEASANT WV 25550-1712	SUPPLY COMMISSIONER	05 36 INDEPENDENT	Home <del>(304) 593-4675</del>
Total 1				

**Precinct 06-FIRST CHURCH OF GOD MINISTRY CENTER**

Folio ID Name	Address	Position	Work Home Party	Home
1111 <del>LEGG-EDITH-J</del>	105 VANSICKLE COURT POINT PLEASANT WV 25550-2013	SUPPLY COMMISSIONER	06 06 DEMOCRAT	(304) 593-2653
Total 1				

**Precinct 07-FIRST CHURCH OF GOD MINISTRY CENTER**

Folio ID Name	Address	Position	Work Home Party	Home
112 <del>LEGG-EDITH-J</del> <i>SONI ROUSH</i>	304 812 0545 304 CHAPELTON RD POINT PLEASANT WV 25550-1044	SUPPLY COMMISSIONER	07 00 DEMOCRAT	Home (304) 593-1044
Total 1				

# ORDERS—Mason County Commission, W. Va.

SEP 12 2024

TERMS

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 73830-99

Mason County  
Municipal Commission  
Ballot Order List

Print Date 09/21/2024  
Print Time 2:49:18PM  
Page 2 of 6

**Precinct 08-FIRST CHURCH OF GOD MINISTRY CENTER**

Poll ID Name	Address	Position	Work Home Party	Phone
800 ROUSH LINDA	492 COUNTRY CLUB ROAD	SUPPLY COMMISSIONER	08 30 DEMOCRAT	Home (304) 593-4275 Mobile (304) 593-9837
Total 1				

**Precinct 09-KRODEL PARK CLUBHOUSE**

Poll ID Name	Address	Position	Work Home Party	Phone
649 MCGILL RISHA DOHELL	4537 JERICHO RD POINT PLEASANT WV 25550-4251	SUPPLY COMMISSIONER	09 09 INDEPENDENT	Home (304) 377-6752 Mobile (304) 377-6750
Total 1				

**Precinct 10-ROOSEVELT GRADE SCHOOL**

Poll ID Name	Address	Position	Work Home Party	Phone
670 MORGAN JOHN DAVID	507 CHANDLER DRIVE POINT PLEASANT WV 25550-1709	SUPPLY COMMISSIONER	10 07 DEMOCRAT	Home (304) 675-5929 Mobile (304) 593-1538
Total 1				

**Precinct 11-LEON TOWN HALL**

Poll ID Name	Address	Position	Work Home Party	Phone
565 LIVINGSTON SHIRLEY ANN	4222 EVANS ROAD LEON WV 25123-9764	SUPPLY COMMISSIONER	11 21 DEMOCRAT	Home (304) 593-2388
Total 1				

**Precinct 12-MASON COUNTY 4-H CAMP DINING HALL**

Poll ID Name	Address	Position	Work Home Party	Phone
851 SEITZ DONNA	1975 JEFFERS RIDGE ROAD SOUTHSHIDE WV 25187-8731	SUPPLY COMMISSIONER	12 12 DEMOCRAT	Home (304) 812-4419
Total 1				

**Precinct 13-BEALE GRADE SCHOOL**

Poll ID Name	Address	Position	Work Home Party	Phone
1028 WILLIAMS CINDY	5095 FIVE MILE ROAD GALDIFOLTS FERRY WV 25515-6556	SUPPLY COMMISSIONER	13 12 REPUBLICAN	Home (304) 675-1043 Mobile (304) 674-5377
Total 1				

**Precinct 14-BEALE GRADE SCHOOL**

Poll ID Name	Address	Position	Work Home Party	Phone
464 JEFFERS SARAH	2421 JEFFERS RIDGE ROAD SOUTHSHIDE WV 25187	SUPPLY COMMISSIONER	14 18 DEMOCRAT	Home (304) 675-0824 Mobile (304) 675-0824
Total 1				

# ORDERS—Mason County Commission, W. Va.

TERMS SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
 Order M. Comptroller, County Clerk  
 Participant List

Print Date: 09/11/2024  
 Print Time: 11:41 AM  
 Page: 1 of 5

**Precinct 15-ASHTON ELEMENTARY SCHOOL**

Ball ID	Name	Address	Position	Work Home Party	Phone
1	BEAR PARTY	1832 BARBER ROAD ASHTON WV 25503-9899	SUPPLY COMMISSIONER	16	16 DEMOCRAT Home: (304) 576-2553 Mobile: (304) 674-9564
Total: 1					

**Precinct 16-HANNAN HIGH SCHOOL CAFETERIA**

Ball ID	Name	Address	Position	Work Home Party	Phone
571	LONG DARLENA	10230 ASHTON UPLAND RD ASHTON WV 25503-9764	SUPPLY COMMISSIONER	16	16 DEMOCRAT Home: (304) 576-2553 Mobile: (304) 674-9564
Total: 1					

**Precinct 17-ASHTON ELEMENTARY**

Ball ID	Name	Address	Position	Work Home Party	Phone
1	DAVES LINDA S	4884 REGISTER ROAD ASHTON WV 25503-9266	SUPPLY COMMISSIONER	17	17 DEMOCRAT Home: (304) 576-2546 Mobile: (304) 857-1570
Total: 1					

**Precinct 18-MASON COUNTY 4-H CAMP DINING HALL**

Ball ID	Name	Address	Position	Work Home Party	Phone
237	DUFF TINA	2186 JEFFERS RIDGE ROAD SOUTHIDE WV 25187-8728	SUPPLY COMMISSIONER	18	18 DEMOCRAT Home: (304) 857-8133 Mobile: (304) 857-8133
Total: 1					

**Precinct 19-RJW CONSTRUCTION BUILDING**

Ball ID	Name	Address	Position	Work Home Party	Phone
1	WILDER WENDY A	131 ALLEN LANE POINT PLEASANT WV 25502-4028	SUPPLY COMMISSIONER	19	19 DEMOCRAT Home: (304) 674-0430 Mobile: (304) 595-1102
Total: 1					

**Precinct 20-LEON GRADE SCHOOL**

Ball ID	Name	Address	Position	Work Home Party	Phone
869	SIDERS RONALD	13 ANNISTON DRIVE POINT PLEASANT WV 25550-2139	SUPPLY COMMISSIONER	20	30 DEMOCRAT Home: (304) 674-0020 Mobile: (304) 786-3107
Total: 1					

**Precinct 21-LEON-BADEN COMMUNITY BUILDING**

Ball ID	Name	Address	Position	Work Home Party	Phone
4	COPELAND ERWIN	11701 SHERBILD ROAD LEASPORT WV 25504-8408	SHERIFF COMMISSIONER	21	28 REPUBLICAN Home: 304-674-5317
Total: 1					

# ORDERS — Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Master Order:  
Mason County, Supply Order  
Purchase Order

Print Date 08/21/2024  
Print Time 2:47:13PM  
Page 4 of 5

### Precinct 22-FLATROCK FIRE DEPARTMENT

Poll ID Name	Address	Position	Work Home Party	Phone
286 FORBES DREAMA	99 RAYBURN ROAD	SUPPLY COMMISSIONER	22 22 DEMOCRAT	Home (304) 857-1250 Mobile (304) 675-4276
Total 1				

### Precinct 23-Debart Community Bldg

Poll ID Name	Address	Position	Work Home Party	Phone
438 SCARBERRY CAROL	2351 ELIAS ROAD LEFERT WV 25253-2176	SUPPLY COMMISSIONER	23 23 DEMOCRAT	Home (304) 882-3302 Mobile (304) 674-9921
Total 1				

### Precinct 24-CLAFLIN BEND AREA COMM CENTER COMPLEX

Poll ID Name	Address	Position	Work Home Party	Phone
334 GRATE AMY	P O BOX 927 NEW HAVEN WV 25265-0927	SUPPLY COMMISSIONER	24 25 DEMOCRAT	Home (304) 882-2102 Mobile (304) 593-4957
Total 1				

### Precinct 25-CLAFLIN BEND AREA COMM CENTER COMPLEX

Poll ID Name	Address	Position	Work Home Party	Phone
695 OHLINGER YVONNE	P O BOX 543 MASON WV 25260-0543	SUPPLY COMMISSIONER	25 27 DEMOCRAT	Home (304) 773-8002 Mobile (304) 674-5888
Total 1				

### Precinct 26-HARTFORD COMMUNITY BUILDING

Poll ID Name	Address	Position	Work Home Party	Phone
804 ROUSH REBECCA ANN	PO BOX 806 MASON WV 25260-0806	SUPPLY COMMISSIONER	26 25 DEMOCRAT	Home (304) 951-3878
Total 1				

### Precinct 27-FAITH BAPTIST CHURCH

Poll ID Name	Address	Position	Work Home Party	Phone
12 ALDEN BRIAN	P O BOX 924 MASON WV 25260-0924	SUPPLY COMMISSIONER	27 27 DEMOCRAT	Home (304) 593-6171
Total 1				

### Precinct 28-VAHAMA HIGH SCHOOL CAFETERIA

Poll ID Name	Address	Position	Work Home Party	Phone
500 KINCAID MARK EDWARD II	3899 PENNELL ROAD	SUPPLY COMMISSIONER	28 29 REPUBLICAN	Home (304) 812-3539



# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

DATE OF ORDER: 09/12/24  
ORDER NO: 20240912001  
SHIP TO: 10000

SHIP TO: 10000  
SHIP TO: 10000  
SHIP TO: 10000

1

### Precinct 29-FARM MUSEUM

Ball ID Name

Address

Position

Work Home Party

Phone

458 RYAN VERRA

400 1/2 MASON AVENUE  
POINT PLEASANT WV 25550-1014

OFFICE COMMISSIONER

29 15 DEMOCRAT

Home (304)674-5176  
Mobile (304)674-5176

1

### Precinct 30-MASON COUNTY CAREER CENTER

Ball ID Name

Address

Position

Work Home Party

Phone

458 THOMPSON AMY

1205 COLONIAL LANE  
PT PLEASANT WV 25550-1359

SUPPLY COMMISSIONER

30 02 REPUBLICAN

Home (304)593-4496

1

Grand Total 30

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

**Executive District 1**

Print Date 08/09/2024  
Print Time 12:50:08PM  
Page 1 of 12

Poll ID	Name	Address	Position	Work Party	Phone	Replacement (if not working)
<b>FAITH BAPTIST CHURCH - 27</b>						
1048	WINEBRENNER ROGER	PO BOX 1024 NEW HAVEN WV 25265-1024	ROYING COMMISSIONER	27 DEMOCRAT	Home (304) 674-3097 Mobile (304) 674-3097	Print Name: Address:
yes						Phone: Print Name: Address:
1046	WINEBRENNER DELORIS	P O BOX 1024 NEW HAVEN WV 25265-1024	POLL CLERK	27 DEMOCRAT	Home (304) 882-3940 Mobile (304) 593-4905	Print Name: Address:
yes						Phone: Print Name: Address:
722	PEARSON REBECCA LYNN	PO BOX 710 MASON WV 25260	POLL CLERK	27 DEMOCRAT	Home (304) 773-5785 Mobile (304) 593-1863	Print Name: Address:
yes						Phone: Print Name: Address:
<b>WAHAMA HIGH SCHOOL CAFETERIA - 28</b>						
513	KNAPP BEVERLY MARIE	867 CARSON RD WEST COLUMBIA WV 25287-9797	POLL CLERK	28 DEMOCRAT	Home (304) 593-6430 Mobile (304) 773-5610	Print Name: Address:
yes						Phone: Print Name: Address:
905	SPENCER CAROL	P O BOX 291 HARTFORD WV 25247-0291	POLL CLERK	28 DEMOCRAT	Home (304) 812-7027 Mobile (304) 812-7027	Print Name: Address:
yes						Phone: Print Name: Address:

# ORDERS—Mason County Commission, W. Va.

TERMS SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 73930-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

Print Date 08/09/2024  
Print Time 12:52:19PM  
Page 2 of 8

### Executive District 1

Poll ID Name	Address	Position	Work Party	Phone	Replacement (If not working)
1 WAHAMA HIGH SCHOOL CAFETERIA - 28	44 BURDETTE ADDITION DR POINT PLEASANT WV 25550-1702	ESCORT COMMISSIONER	28 INDEPENDENT	Home (304) 654-0023	Print Name: Address: Phone:

1131 GILLEY BROOKS MICHAEL	2913 SPRUCE AVENUE POINT PLEASANT WV 25550-2124	ROVING COMMISSIONER	28 INDEPENDENT	Mobile (304) 593-8439	Print Name: Address: Phone:
-------------------------------	--	---------------------	----------------	-----------------------	-----------------------------------

1116 BLESSING CONNER WALLIS	3589 THOMAS RIDGE ROAD LEON WV 25123-6390	POLL CLERK	29 INDEPENDENT	(304) 593-9412	Print Name: Address: Phone:
--------------------------------	--	------------	----------------	----------------	-----------------------------------

Yes (If he can work at Roosevelt by his mother and Grandfather)

No (Too Long)

# ORDERS — Mason County Commission, W. Va.

## TERMS

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

Print Date 08/09/2024  
Print Time 12:50:08PM  
Page 2 of 12

### Executive District 2

Poll ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
<b>CLAFLIN BEND AREA COMM CENTER COMPLEX - 24</b>					
95	BREWER LINDA P O BOX 981 NEW HAVEN WV 25265-0981	ROVING COMMISSIONER	24 DEMOCRAT	Home (304) 675-0957	Print Name: Address: Phone:
yes					
201	CRUMP ELIZABETH LISA 262 LEE STREET MASON WV 25260-9513	POLL CLERK	24 DEMOCRAT	Home (740) 541-3336 Mobile (740) 541-3336	Print Name: Address: Phone:
yes					
96	BREWER MICHAEL SCOTT PO BOX 981 NEW HAVEN WV 25265-0981	POLL CLERK	24 DEMOCRAT	Home (304) 593-5010	Print Name: Address: Phone:
yes					
<b>CLAFLIN BEND AREA COMM CENTER COMPLEX - 25</b>					
290	FOWLER CAROL PO BOX 96 MASON WV 25260-0096	POLL CLERK	25 DEMOCRAT	Home (304) 593-6905	Print Name: Address: Phone:
yes					
292	FOWLER DONALD LEE PO BOX 96 MASON WV 25260-0096	ROVING COMMISSIONER	25 DEMOCRAT	Home (304) 593-1729	Print Name: Address: Phone:
yes					
<b>HARTFORD COMMUNITY BUILDING - 26</b>					
7	ALBRIGHT MARY BETH 497 RIVERCREST LANE WEST COLUMBIA WV 25287	ROVING COMMISSIONER	26 DEMOCRAT	Home (304) 812-6473	Print Name: Address: Phone:
yes					

# ORDERS—Mason County Commission, W. Va.

TERMS SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

### Executive District 2

TRAFLETT HENRI AREA COMM CENTER COMPLEX - 25

*Yes*

HARFORD COMMUNITY BUILDING - 26

477

KAPE DAVID ROBERT

285 RIDGE ROAD  
POINT PLEASANT WV 25550-2300

POLL CLERK

26 NO PARTY

Home (304)857-2084  
Mobile (304)593-6700

Print Name: *Jerry Spadlin*  
Mailing Address: *PO Box 211, WV 25116*

*NO (Dill still be in School College)*

Phone: *740-416-6375*

*Physical Address: 516 Sixth St New Haven, WV 25265*

# ORDERS — Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

Print Date 09/09/2024  
Print Time 12:50:08 PM  
Page 3 of 12

### Executive District 3

Poll ID Name

Address

Position

Work Party

Phone

Replacement (if not working)

KRODEL PARK CLUBHOUSE - 09

101 BROWNING BEN KYLE

1707 JEFFERSON BLVD  
POINT PLEASANT WV 25550-1332

ROVING COMMISSIONER

09 DEMOCRAT

Home (304) 812-0246  
Mobile (304) 675-3136

Print Name:  
Address:  
Address:

*yes*

332 GRADY EVAN ROBERT

*(No call back)*

828 JOE ROUSH ROAD  
LETART WV 25253-9045

ESCORT COMMISSIONER

09 DEMOCRAT

Home (304) 674-9720  
Mobile (304) 593-5108

Print Name: *Molly Kerrigan*  
Address: *pt Pleasant wv 25550*  
Address: *304-377-1459*

Phone:

1101

LOUDIN BAYLEE MORGAN

*(No call back)*

3003 JACKSON AVENUE  
POINT PLEASANT WV 25550-1717

POLL CLERK

09 DEMOCRAT

Mobile (304) 593-0632  
Print Name:  
Address:

*bayleelouding@gmail.com*

LEON-BADEN COMMUNITY BUILDING - 21

36 BAKER LOIS V

5800 GUNVILLE RIDGE ROAD  
LEON WV 25123-8793

POLL CLERK

21 DEMOCRAT

Home (304) 532-2950  
Mobile (304) 532-2950

Print Name:  
Address:

*yes*

380 HAUGHT CYNTHIA

5986 GUNVILLE RIDGE ROAD  
LEON WV 25123-8791

ESCORT COMMISSIONER

21 DEMOCRAT

Home (304) 857-2622  
Mobile (304) 458-1503

Print Name:  
Address:

*yes*

FLATROCK FIRE DEPARTMENT - 22

717 PAULSON SUSAN

P O BOX 119  
POINT PLEASANT WV 25550-0119

POLL CLERK

22 DEMOCRAT

Home (304) 675-2647  
Mobile (304) 593-5473

Print Name:  
Address:

*yes*

407 HICKMAN PENNY

47 RAYBURN ROAD  
POINT PLEASANT WV 25550-9119

POLL CLERK

22 DEMOCRAT

Home (304) 593-9920  
Mobile (304) 593-9920

Print Name:  
Address:

*yes*

1060 MOOMER DELORES

1408 OHIO STREET  
PT PLEASANT WV 25550-1323

ROVING COMMISSIONER

22 DEMOCRAT

Home (304) 675-4451  
Mobile (304) 675-0045

Print Name:  
Address:

*yes*

Phone:

# ORDERS—Mason County Commission, W. Va.

TERMS SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

Letart Community Bldg - 23

476 JORDAN WANDA

Yes

P O BOX 545  
POINT PLEASANT WV 25550-0545

POLL CLERK

23 DEMOCRAT

Home (304)675-4933  
Mobile (304)593-8269

Print Name:  
Address:

446 HUNT JUDY VIOLA

Yes

1118 JOE ROUSH ROAD  
LETART WV 25253-9049

ROYING COMMISSIONER

23 DEMOCRAT

Home (304)593-3114  
Mobile (304)895-3603

Print Name:  
Address:

Phone:

# ORDERS—Mason County Commission, W. Va.

TERMS 1 SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

Print Date 08/09/2024  
Print Time 12:50:08PM  
Page 5 of 12

### Executive District 4

Poll ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
ROOSEVELT GRADE SCHOOL - 10					
322 GILLEY LAUREN LEA	2913 SPRUCE AVE POINT PLEASANT WV 25550-2124	POLL CLERK	10 DEMOCRAT	Home (304)812-6697	Print Name: Address: Phone:
<i>Yes (Her son will also work.) Brooks Michael Gilley</i>					
LEON TOWN HALL - 11					
560 LIVINGSTON BEVERLY DAWN	506 AYLOR STREET LEON WV 25123-8690	POLL CLERK	11 DEMOCRAT	Home (304)458-1510	Print Name: Address: Phone:
<i>Yes but only if it is at Leon Fire Dept.</i>					
MASON COUNTY 4-H CAMP DINING HALL - 18					
525 LANHAM DONNA	795 FOLSOM LANE LEON WV 25123-5731	ROVING COMMISSIONER	18 DEMOCRAT	Home (304)812-8752	Print Name: Address: Phone:
<i>Yes</i>					
925 STOVER CODY RICHARD	1973 JEFFERS RIDGE ROAD SOUTHSHIDE WV 25187-8731	POLL CLERK	18 DEMOCRAT	Home (304)373-6161 Mobile (304)373-3762	Print Name: Address: Phone:
<i>Yes (Prefer #8, 4-H Bldg)</i>					
RJM CONSTRUCTION BUILDING - 19					
826 SAYRE DEBORAH	1672 BIG BUZZARD ROAD LEON WV 25123-6692	POLL CLERK	19 DEMOCRAT	Home (304)458-1607 Mobile (304)548-4506	Print Name: Address: Phone:
<i>Yes</i>					
LEON GRADE SCHOOL - 20					
360 HANDLEY LISA	591 LEON BADEN ROAD LEON WV 25123-8708	ROVING COMMISSIONER	20 DEMOCRAT	Home (304)546-6236 Mobile (304)458-1823	Print Name: Address: Phone:
<i>Yes</i>					

RAZEBERRY94@YAHOO.COM



# ORDERS—Mason County Commission, W. Va.

TERMS

SEP-12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana H. Crutley, County Clerk  
Executive Committee List

Print Date 01/09/202  
Print Time 11:52:19P  
Page 4 of 4

### Executive District 4

Poll ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
ROOSEVELT GRADE SCHOOL - 10					
498 KIMBLE ANITA J	641 GREER ROAD POINT PLEASANT WV 25550-3524	ROVING COMMISSIONER	10 INDEPENDENT	Home (304) 675-1345 Mobile (304) 941-5848	Print Name: Address: Phone:
<i>Yes (got Rose Velt)</i>					
AJKIMBLE2@GMAIL.COM					
LEON GRADE SCHOOL - 20					
1052 WITHRON TAMARIA LYNN	11607 CHARLESTON RD LEON WV 25123-9665	POLL CLERK	20 NO PARTY	Home (304) 675-1344	Print Name: Address: Phone:
<i>Yes (at Leon Grade School)</i>					
TERRIWITHRON15@GMAIL.COM					

1052 WITHRON TAMARIA LYNN	11607 CHARLESTON RD LEON WV 25123-9665	POLL CLERK	20 NO PARTY	Home (304) 675-1344	Print Name: Address: Phone:
<i>Yes (at Leon Grade School)</i>					
TERRIWITHRON15@GMAIL.COM					



# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

Print Date 08/09/2024  
Print Time 12:52:19PM  
Page 5 of 8

**Executive District 5**

Poll ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
MASON COUNTY CAREER CENTER - 30					
1109 KRICHAUM SUSAN SMATHERS	1200 VIAND ST POINT PLEASANT WV 25550-1327	POLL CLERK	30 INDEPENDENT	Mobile (304) 532-8500	Print Name: Address: Phone:

Yes

# ORDERS—Mason County Commission, W. Va.

TERMS SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

### Executive District 6

Poll ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
MASON COUNTY LIBRARY - 01					
1123 WHITT CHERYL ANJENEETE	302 15TH STREET POINT PLEASANT WV 25550-1360	POLL CLERK	01 DEMOCRAT		Print Name: Address: Phone:
Yes					
MASON COUNTY LIBRARY - 02					
1120 WANDLING LISA ANNE	4192 OSHEL ROAD POINT PLEASANT WV 25550-3019	POLL CLERK	02 DEMOCRAT	(304) 675-3095 (304) 675-5991	Print Name: Address: Phone:
Yes					
PT PL PRIMARY SCHOOL CAFETERIA - 03					
170 CLARK JOHN ROBERT	2030 JEFFERS RIDGE ROAD SOUTHSIDE WV 25187-8739	ROVING COMMISSIONER	03 DEMOCRAT	Home (681) 358-0942 Mobile (681) 358-0934	Print Name: Address: Phone:
Yes					
PT PLEASANT PRIMARY SCHOOL GYM - 04					
1110 SHRADER REBECCA LYNN	392 PILGRIM LANE POINT PLEASANT WV 25550-9249	POLL CLERK	04 DEMOCRAT	Mobile (740) 274-0412 (740) 274-0412	Print Name: Address: Phone:
Yes					
287 FORBES GREGORY ALAN	869 ECKARD CHAPEL ROAD POINT PLEASANT WV 25550-9020	ROVING COMMISSIONER	04 DEMOCRAT	Home (304) 593-9503	Print Name: Address: Phone:
Yes					
FIRST CHURCH OF GOD MINISTRY CENTER - 05					
762 REED ROBERT ALEXANDER	2911 MEADOWBROOK DRIVE POINT PLEASANT WV 25550-2131	POLL CLERK	05 DEMOCRAT	Home (304) 593-6107	Print Name: Address: Phone:
Yes					
557 LIVELY PHYLLIS ELAINE	307 BURDETTE ADDITION DR POINT PLEASANT WV 25550-1428	ESCORP COMMISSIONER	05 DEMOCRAT	Home (681) 264-2198	Print Name: Address: Phone:
Yes					

*CAWHITT161@YAHOO.COM - All have reviews  
Contact Phyllis at 161 @ yahoo.com  
Phyllis and R. Penn's daughter (F.M.)*

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

FIRST CHURCH OF GOD MINISTRY CENTER - 06

44 BARKEY JEROME

50 LEWIS LANE  
POINT PLEASANT WV 25550-9700

POLL CLERK

06 DEMOCRAT

Home (740) 503-7751  
Mobile (740) 503-7751

Print Name:  
Address:

Phone:

1004 WARNER TERESA LYNN

364 POPLAR HEIGHTS RD  
POINT PLEASANT WV 25550-4157

ROVING COMMISSIONER

06 DEMOCRAT

Home (304) 593-6175  
Mobile (304) 675-4466

Print Name:  
Address:

Phone:

Yes

Yes

# ORDERS—Mason County Commission, W. Va.

TERMS SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

Print Date 08/09/2024  
Print Time 1:37:30PM  
Page 1 of 2

**Executive District 6**

Poll ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
1122 <i>Yes</i>	PR PL PRIMARY SCHOOL CAFETERIA - 03 3010 KATHNOR LANE POINT PLEASANT WV 25550-1742	POLL CLERK	03 INDEPENDENT	MOBILE (210) 556-5594 MRSBAREAL@YAHOO.COM	Address: Phone:

# ORDERS—Mason County Commission, W. Va.

TERMS SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

Print Date 08/09/2024  
Print Time 12:50:08PM  
Page 9 of 12

**Executive District 7**

Poll ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
MASON COUNTY 4-H CAMP DINING HALL - 12					
173	CLARK SUSAN 2030 JEFFERS RIDGE RD SOUTHIDE WV 25187-8730	ROVING COMMISSIONER	12 DEMOCRAT	Home (681)358-0934 Mobile (681)358-0942	Print Name: Address: Phone:
<i>Yes</i>					
236	DUFF MATTHEW 2186 JEFFERS RIDGE SOUTHIDE WV 25187-9732	POLL CLERK	12 DEMOCRAT	Home (304)812-3830	Print Name: Address: Phone:
<i>Yes</i>					
BEALE GRADE SCHOOL - 13					
305	GARDNER LURINDA 3829 SANDHILL ROAD POINT PLEASANT WV 25550-3091	POLL CLERK	13 DEMOCRAT	Home (304)593-8303 Mobile (304)812-5368	Print Name: Address: Phone:
<i>Yes</i>					
463	JEFFERS LINDA 2401 JEFFERS RIDGE SOUTHIDE WV 25187-8953	ROVING COMMISSIONER	13 DEMOCRAT	Home (740)447-3316 Mobile (740)447-3316	Print Name: Address: Phone:
<i>Yes</i>					
1098	ZOPP JEANETTE 394 BEALE MEADOWS ROAD GALLIPOLIS FERRY WV 25515-6297	POLL CLERK	13 DEMOCRAT	Home (304)546-6342	Print Name: Address: Phone:
<i>Yes</i>					
875	SLACK STEVEN EDWIN 2913 MEADOWBROOK DR POINT PLEASANT WV 25550-2131	ESCORP COMMISSIONER	13 DEMOCRAT	Home (304)532-9076	Print Name: Address: Phone:
<i>Nb</i>					

CALLINPAGE47@GMAIL.COM  
 Print Name: Donna Harper  
 Address: 264 Bowenlane  
Applegate, WV 25500  
 Phone: 304-812-6616

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N Cromley, County Clerk  
Executive Committee List

BEALE GRADE SCHOOL - 14

140 CAMPBELL MADDIE JOAN

5121 MUD RUN ROAD  
GALLIPOLIS FERRY WV 25515-6546

POLL CLERK

14 DEMOCRAT

Home (304) 576-2343

Print Name:  
Address:

yes

625 MCCARTY PAULA MICHELLE

1615 MASON EIGHTY ROAD  
ASHTON WV 25503-9259

ROVING COMMISSIONER

14 DEMOCRAT

Home (304) 593-6483  
Mobile (304) 576-3153

Print Name:  
Address:

yes

239 DUNCAN SHARRON

8353 WOOD SCHOOL ROAD  
GALLIPOLIS FERRY WV 25515-6549

POLL CLERK

14 DEMOCRAT

Home (304) 576-2986  
Mobile (304) 812-2591

Print Name:  
Address:

yes

Print Date 08/09/2024  
Print Time 12:50:08PM  
Page 10 of 12

Phone: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_



# ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

Print Date 08/09/2024  
Print Time 12:50:08PM  
Page 11 of 12

### Executive District 8

Poll ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
<b>ASHTON ELEMENTARY SCHOOL - 15</b>					
208	DALTON SHERRY D MCCOY 1952 ASHTON-UPLAND ROAD ASHTON WV 25503-9431	POLL CLERK	15 DEMOCRAT	Home (304) 576-2481 Mobile (304) 593-4541	Print Name: Address: Phone:
<b>HANNAN HIGH SCHOOL CAFETERIA - 16</b>					
1087	YOUNG DELORES 485 KEISTER ROAD ASHTON WV 25503-9233	POLL CLERK	16 DEMOCRAT	Home (304) 638-2218 Mobile (304) 638-2218	Print Name: Address: Phone:
<b>ASHTON ELEMENTARY - 17</b>					
142	CAMPBELL RICHARD 2351 CRAB CREEK ROAD GALLIPOLIS FERRY WV 25515-6568	ROVING COMMISSIONER	17 DEMOCRAT	Home (304) 675-5365 <i>Cell? 304-389-8490</i>	Print Name: Address: Phone:
602	MATTOX SARA NICOLE 7160 STATE ROUTE 160 BIDWELL OH 45614-9402	POLL CLERK	17 DEMOCRAT	Home (740) 245-4900	Print Name: Address: Phone:
657	MEADOWS PATRICIA 1856 MASON 80 RD ASHTON WV 25503-9735	POLL CLERK	17 DEMOCRAT	Home (304) 576-2636 Mobile (304) 593-1497	Print Name: Address: Phone:

*yes*  
*Called 9/3 quit work*

*yes*



# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENGER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana H. Cromley, County Clerk  
Executive Committee List

Print Date 09/09/2024  
Print Time 12:51:48PM  
Page 1 of 12

### Executive District 1

Poll ID	Name	Address	Poll Station	Work Party	Phone	Replacement (if not working)
988	Y VAN NETER KATHRYN ELIZABETH	PO BOX 162 MASON WV 25260-0162	POLL CLERK	27 REPUBLICAN	Home (304) 773-5599 Mobile 304 782-6919	Print Name: Address:
806	Y ROUSH SHELLA	P O BOX 371 NEW HAVEN WV 25265-0371	ESCOPT COMMISSIONER	27 REPUBLICAN	Home 304 952-3266 Mobile 304 593-6866	Phone: Print Name: Address:
952	Y TAYLOR JO ANN	PO BOX 525 MASON WV 25260-0525	POLL CLERK	27 REPUBLICAN	Home (304) 593-3619 Mobile 304 773-6117	Phone: Print Name: Address:
377	Y HARTLEY TALISHA	F O BOX 293 HARTFORD WV 25247-0293	POLL CLERK	28 REPUBLICAN	Home (304) 674-3493	Print Name: Address:
573	N LONG DELORES MARIE	PO BOX 583 NEW HAVEN WV 25260-0583	POLL CLERK	28 REPUBLICAN	Home 710 444-1699	Print Name: CHELSEA KROUSH, Address: 626 LEE STREET MASON, WV Phone: 304 513-6716
116	Y BOWMANER FRANKIE	3001 MEADOWBROOK DRIVE POINT PLEASANT WV 25950-2111	ESCOPT COMMISSIONER	29 REPUBLICAN	Home (704) 673-6473 Mobile 304 911-4194	Print Name: Address:
068	N SIDERS RACHAEL ELIZABETH	13 ANNISTON DRIVE POINT PLEASANT WV 25950-2119	POLL CLERK	29 REPUBLICAN	Home 304 674-6719	Print Name: DAVIDA DENNIS Address: P.O. BOX 6710 MASON, WV Phone: 304 674-6714
113	Y SERGENT BETTY LOU	104 JONES ST APT A POINT PLEASANT WV 25950-2066	GOVING COMMISSIONER	29 REPUBLICAN	Mobile 304 610-7308	Print Name: Address: Phone:

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Mason County  
 Diana N Cromley, County Clerk  
 Executive Committee List

### Executive District 2

Poll ID	Name	Address	Position	Work Party	Phone	Replacement (if not working)
481	KAUFF SHIRLEY A	P O BOX 222 MASON WV 25260	POLL CLERK	24 REPUBLICAN	Home (304)593-3581 Mobile (304)593-3581	Print Name: Address:
767	RHODES BRITTANE NAKOL	5471 GRAHAM STATION RD LETTART WV 25253-4709	ESCORT COMMISSIONER	24 REPUBLICAN	Home (304)377-8914 Mobile (304)377-8914	Phone: Print Name: Address:
1124	JOBON DARLENE FAYS	PO BOX 405 MASON WV 25260-0405	POLL CLERK	25 REPUBLICAN	Mobile (304)593-3459 Home (304)773-5843	Phone: Print Name: Address:
779	ROACH DARLENE	4149 SASSAPRAS ROAD WEST COLUMBIA WV 25287-8611	ESCORT COMMISSIONER	25 REPUBLICAN	Home (304)593-5963 Mobile (304)882-2596 DROACH@FRONTIER.NET	Phone: Print Name: Address:
207	CURNUTI CONNIE	18750 SANDHILL ROAD LETTART WV 25253-9694	POLL CLERK	26 REPUBLICAN	Home (304)895-1512	Print Name: Address: Phone:

# ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_

~~SEP 12 2024~~

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Executive District 2

Y

Y

Y

Y


# ORDERS—Mason County Commission, W. Va.

TERMS ~~SEP 12 2024~~

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Mason County  
 Diana N Crowley, County Clerk  
 Executive Committee List

**Executive District 3**

Pol: ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
127 Y YODER CINDY LOUISE	2923 MAPLE AVE POINT PLEASANT WV 25350-2113	POLL CLERK	09 REPUBLICAN	MOBILE (517)712-9730	Print Name: Address: Phone:
129 Y HAYGHT ISABELLA LYNN	5986 GUNWILLE RIDGE RT LEON WV 25123-6191	ROYAL COMMISSIONER	21 REPUBLICAN	MOBILE (304)674-6219	Print Name: Address: Phone:
672 Y MORRISON BETTY MAY	782 QUINION JANE LEON WV 25123-5431	POLL CLERK	21 REPUBLICAN	Home (304)458-1783 Mobile (304)593-1834	Print Name: Address: Phone:
394 Y HERDMAN IDA	3334 TEN MILE CREEK ROAD LEON WV 25123-6214	POLL CLERK	22 REPUBLICAN	Home (304)458-1940 Mobile (304)593-4098	Print Name: Address: Phone:
719 Y PEARSON CHERIE DENISE	PO BOX 74 HENDERSON WV 25106-0074	ESCORT COMMISSIONER	22 REPUBLICAN	Home (304)674-5426	Print Name: Address: Phone:
628 Y WOCLORE CAROL ANN	7166 LEON BADEN ROAD LEON WV 25123-6310	POLL CLERK	22 REPUBLICAN	Home (304)674-5154	Print Name: Address: Phone:
297 N FRIEND MARTHA	442 RADICAL LANE LEHART WV 25223-9039	ESCORT COMMISSIONER	23 REPUBLICAN	Home (304)812-7732 Mobile (304)895-3465	Print Name: Address: Phone:

Print Name: BRUCE ADAMS  
 Address: 161 MASON STREET  
 Phone: PO BOX 15, NEW HAVEN, WV 304-518-1849

# ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Mason County  
Diana N Cromley, County Clerk  
Executive Committee List

Print Date 08/09/2024  
Print Time 11:52:00AM  
Page 1 of 5

### Executive District 3

Poll ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
1129 Y Lehart Community Bldg - 23	322 FIDGIM LANE POINT PLEASANT WV 25501-9249	POUL CLERK	23 NO PARTY	WOLLE 1740-174-0446	Address: Phone:
			BEJESHRAJEB@GMAIL.COM		

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Mason County  
Diana N Crowley, County Clerk  
Executive Committee List

### Executive District 4

Poll ID	Name	Address	Position	Work Party	Phone	Replacement (if not working)
368	Y HARBRECHT ROBIN	373 TANLEWOOD DRIVE POINT PLEASANT WV 25550-4134	POLL CLERK	10 REPUBLICAN	Mobile (304)671-3998	Print Name: Address: Phone:
619	Y HEBBARTH LOTS	2608 CHARLESTON ROAD POINT PLEASANT WV 25550-3714	ESCORT COMMISSIONER	10 REPUBLICAN	Home (304)674-3325 Mobile (304)674-0090	Print Name: Address: Phone:
648	Y MOREVEER CAROLINE SUE	PO BOX 64 LEON WV 25123-0064	ESCORT COMMISSIONER	11 REPUBLICAN	Home (304)458-1770 Mobile (740)503-4396	Print Name: Address: Phone:
105	Y BROWNING PARIS	315 HATHORNE LANE POINT PLEASANT WV 25550-3449	ESCORT COMMISSIONER	14 REPUBLICAN	Home (304)675-1770 Mobile (304)675-1770	Print Name: Address: Phone:
589	Y MARSHALL KELLY	907 NOYANS MOUNTAIN ROAD SOUTHSIDE WV 25187-6674	POLL CLERK	14 REPUBLICAN	Home (304)675-4422 Mobile (606)237-3473	Print Name: Address: Phone:



# ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
 Diana N Cromley, County Clerk  
 Executive Committee List

RJM CONSTRUCTION BUILDING - 19

127	Y	BORRIS KARL C	1410 GILD RIDGE ROAD LEON WV 25123-6628	ESCORT COMMISSIONER	19	REPUBLICAN	Home (304) 674-1184	Print Name: Address: Phone:
382	Y	HAUGHT ROCHELLE RENEE	5486 SHUVILLE RD LEON WV 25123-8791	ROVING COMMISSIONER	19	REPUBLICAN	Home (304) 593-1675	Print Name: Address: Phone:
737	Y	FORELL ROBY JOANN	195 JASON LANE LEON WV 25123-6637	ROLL CLERK	19	REPUBLICAN	Home (304) 812-8224	Print Name: Address: Phone:
LEON GRADE SCHOOL - 20								
585	Y	MANNING MARIA MICHELLE	1001 CONNELL LANE LEON WV 25123-9810	ESCORT COMMISSIONER	20	REPUBLICAN	Home (304) 634-0229 Mobile (304) 458-2315	Print Name: Address: Phone:
579	Y	LYONS HELEN	102 EIGHT MILE RD LEON WV 25123-6659	ROLL CLERK	20	REPUBLICAN	Home (304) 675-0194 Mobile (304) 812-2411	Print Name: Address: Phone:

Print Date 08/29/2024  
 Print Time 12:51:34PM  
 Page 2 of 12

# ORDERS—Mason County Commission, W. Va.

SEP 12 2024

TERMS

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diara N Crowley, County Clerk  
Executive Committee List

### Executive District 5

Print Date 08/09/2024  
Print Time 12:51:34PM  
Page 6 of 12

Poll ID	Name	Address	Position	Work Party	Phone	Replacement (if not working)
1005	WATTERSON GLEN DALE JR	774 JONES LANE POINT PLEASANT WV 26550-4331	ESCOORT COMMISSIONER	07 REPUBLICAN	Home: (304) 593-0211 2ENWATTERSON66@SNAIL.COM	Print Name: Address:
417	HIPES LESLIE	2900 PARRISH AVE POINT PLEASANT WV 26550-1779	POLL CLERK	07 REPUBLICAN	Home: (304) 675-2492 Mobile: (304) 675-0443	Phone: Print Name: Address:
49	BASH KIMBERLY JO	538 GRENBRIER ESTATES POINT PLEASANT WV 26550-1552	POLL CLERK	02 REPUBLICAN	Home: (304) 590-1355 Mobile: (304) 675-5019	Phone: Print Name: Address:
1134	BECHTLE MALEA KAY HOPE	780 BUD CHATTIN RD LEON WV 26123-6678	ROVING COMMISSIONER	08 REPUBLICAN	Mobile: (304) 624-9261	Phone: Print Name: MALEA FELIX Address: 2177 Central Ave Leon, WV Phone: 304-593-1038
1031	WILLIAMSON MANDY	297 FLUM LANE POINT PLEASANT WV 26550-4330	ESCOORT COMMISSIONER	08 REPUBLICAN	Home: (304) 675-0488 Mobile: (304) 675-6941	Phone: Print Name: Address:
1104	BRYANT HUNTER	3540 BOKARD CHAPEL RD POINT PLEASANT WV 26550-4331	POLL CLERK	20 REPUBLICAN	Mobile: (304) 612-0273	Phone: Print Name: Chivra Sinder Address: 1813C Ave Street Point Pleasant, WV Phone: 204-819-0451
434	IRVIN DEBORAH ANN	3415 BIRCH AVENUE POINT PLEASANT WV 26550-2106	POLL CLERK	30 REPUBLICAN	Home: (304) 675-0913 Mobile: (304) 612-3125	Phone: Print Name: Address: Phone:

MASON COUNTY CAREER CENTER - 30

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
 Diana M Clementy, County Clerk  
 Executive Committee List

Print Date 08/09/2024  
 Print Time 12:51:19PM  
 Page 01 of 12

### Executive District 6

Poll ID Name	Address	Position	Wor Party	Phone	Replacement: If Not Working
--------------	---------	----------	-----------	-------	-----------------------------

#### MASON COUNTY LIBRARY - 01

1107 Y	COTTRILL CHARLES EDISON JR 11881 RIVERBY RD POINT PLEASANT WV 26166-4005	ROYING COMMISSIONER	01 REPUBLICAN	Mobile: 304-1590-2912 Home: 304-675-1616	Print Name: Address: Phone:
--------	--	---------------------	---------------	---	-----------------------------------

1121 Y	WATFIELD KARRA RENEE 115 FAUVIER RD POINT PLEASANT WV 26166-4508	POLL CLERK	01 REPUBLICAN	Mobile: 304-1593-1599 Home: 304-674-5158	Print Name: Address: Phone:
--------	--	------------	---------------	---	-----------------------------------

986 Y	THOMPSON LOUIS JEROME 4051 LONGDALE RD POINT PLEASANT WV 26166-9142	ESCORT COMMISSIONER	01 REPUBLICAN	Home: 304-674-5158	Print Name: Address: Phone:
-------	---	---------------------	---------------	--------------------	-----------------------------------

MASON COUNTY LIBRARY - 02					
120 Y	ROBERT TISE 641 STILL RIDGE RD LEON WV 26123-7630	ROYING COMMISSIONER	02 REPUBLICAN	Home: 304-695-3420 Mobile: 304-674-1271	Print Name: Address: Phone:

730 Y	QUEEN ANGELA HAYE 11196 GRAB CREEK ROAD HENDERSON WV 26166-4736	POLL CLERK	02 REPUBLICAN	Mobile: 304-691-2410	Print Name: Address: Phone:
-------	---	------------	---------------	----------------------	-----------------------------------

430 Y	SNAY PATRECIA 13642 DEBBIE ROAD LEON WV 26123-0062	ESCORT COMMISSIONER	02 REPUBLICAN	Home: 304-675-7917 Mobile: 304-674-1240	Print Name: Address: Phone:
-------	--	---------------------	---------------	--	-----------------------------------

PT PL PRIMARY SCHOOL CAFETERIA - 03					
951 Y	BABEL ANITA KAY 2315 MOUNT VERNON AVENUE POINT PLEASANT WV 26166-1933	ESCORT COMMISSIONER	03 REPUBLICAN	Home: 304-674-2070	Print Name: Address: Phone:

1016 Y	WELSH ALISHA JAWN 26 BOARD CHURCH ROAD LEWART WV 25252-2139	POLL CLERK	03 REPUBLICAN	Home: 304-260-3624 Mobile: 304-695-5246	Print Name: Address: Phone:
--------	---	------------	---------------	--	-----------------------------------

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Mason County  
 Diana N Cromley, County Clerk  
 Executive Committee List

PT PLEASANT PRIMARY SCHOOL GYM - 04

46  ARTIS DENVER JAMES  
 118 PLEASANT STREET  
 POINT PLEASANT WV 25510-2112

ESCOFT COMMISSIONER 04 REPUBLICAN Home: (304) 675-7042

Print Name:  
 Address:

723  PEARSON STACIE  
 1603 SUNSET LANE  
 POINT PLEASANT WV 25550-3731

FOUL CLERK 04 REPUBLICAN Home: (304) 594-9556  
 Mobile: (304) 670-5597

Phone:  
 Print Name: WYNNECK DEVICK  
 Address: 109 WYNNECK DRIVE

FIRST CHURCH OF GOD MINISTRY CENTER - 05

354  HAER REBECCA  
 7449 OHIO RIVER ROAD  
 PT PLEASANT WV 25550-3391

FOUL CLERK 05 REPUBLICAN Home: (304) 922-6684  
 Mobile: (304) 675-6002

Print Name:  
 Address:

FIRST CHURCH OF GOD MINISTRY CENTER - 06

193  CORNER DOROTHY MAXINE  
 109 JONES ST  
 APT A  
 POINT PLEASANT WV 25550-1008

POLL CLERK 06 REPUBLICAN Home: (304) 957-9704

Print Name:  
 Address:

634  MCCONIHAY CURTIS CLYDE  
 11032 SANDHILL ROAD  
 POINT PLEASANT WV 25550-3515

ESCOFT COMMISSIONER 06 REPUBLICAN Home: (304) 810-7932

Print Name:  
 Address:  
 Phone:

# ORDERS—Mason County Commission, W. Va.

TERMS

~~SEP 12 2024~~

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Mason County  
Diana N Crowley, County Clerk  
Executive Committee List

Print Date 08/09/2024  
Print Time 11:36:00PM  
Page 1 of 1

### Executive District 6

FOLL ID Name

Address

Position

Work Party

Phone

Replacement (if not working)

FIRST CHURCH OF GOD MINISTRY CENTER - 05

138 Y VEROSKI KELLY SHAWN

2902 PARRISH AVENUE  
POINT PLEASANT WV 26050-1724

BOYING COMMISSIONER

05 INDEPENDENT

(304) 511-6837

Print Name:

Address:

Phone:

# ORDERS—Mason County Commission, W. Va.

TERMS SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N. Cromley, County Clerk  
Executive Committee List

Print Date 09/09/2024  
Print Time 12:51:34PM  
Page 9 of 12

### Executive District 7

Poll ID	Name	Address	Position	Work Party	Phone	Replacement (if not working)
MASON COUNTY 4-H CAMP DINING HALL - 12						
066	MOYAN JANICE	307 MOYAN MOUNTAIN ROAD SOUTHSIDE WV 25187-8615	POLL CLERK	12 REPUBLICAN	Home 304-675-4422	Print Name: Address: Phone:
BEALE GRADE SCHOOL - 13						
793	ROSENTHAL SALLY ANNE	6913 MEADOWBROOK DRIVE POINT PLEASANT WV 25550-2111	POLL CLERK	13 REPUBLICAN	Home 304-593-4711	Print Name: Address: Phone:
1608	WALTERSON LESLIE MARIE	774 LUGAS LANE POINT PLEASANT WV 25556-3231	POLL CLERK	12 REPUBLICAN	Home 304-593-0173 Mobile 304-593-0211	Print Name: Address: Phone:

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Mason County  
 Diana H Cromley, County Clerk  
 Executive Committee List

Print Date 08/09/2024  
 Print Time 11:52:06PM  
 Page 4 of 5

### Executive District 7

*For Jessica Bryant*  
 Replacement of not working 8/29/24

Folio ID	Name	Address	Position	Work Party	Phone	Replacement of not working
439	N SCARBERRY LARRY RAY	108 STONEYBROOK DRIVE POINT PLEASANT WV 26050-4442	ESCOPT COMMISSIONER	12 NO PARTY	Home 304)593-9130 Mobile 304)675-1164	Print name: Jennie Benson Address: US48 Redmond Ridge Rd Phone: 304 857-8937
	BEALE GRADE SCHOOL - 14					
1176	Y HARBRECHT KERRI LYNN	2016 BAROCCO AVE POINT PLEASANT WV 26060-1923	POLL CLERK	14 NO PARTY	Mobile 304)675-6601	Address: Phone: Print Name:
1137	Y BORRIS JESSICA REBE	478 MANSFIELD LANE GALLIPOLIS FERRY WV 26033-2113	POLL CLERK	14 NO PARTY	Mobile 304)675-6601	Address: Phone: Print Name:
361	Y THOMAS BAILEY JANE	6100 ROBINSON CREEK ROAD DEPART WV 26013-3288	ESCOPT COMMISSIONER	14 NO PARTY	Mobile 304)237-3248	Address: Phone: Print Name:

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N Cromley, County Clerk  
Executive Committee List

### Executive District 8

Poll ID	Name	Address	Position	Work Party	Phone	Replacement (if not working)
<b>ASHTON ELEMENTARY SCHOOL - 15</b>						
892	SMITH NANCY	8178 WHITTEN RIDGE ROAD GLENWOOD WV 25520-9124	POLL CLERK	13 REPUBLICAN	Home (304) 576-7183 Mobile (304) 593-3543	Print Name: Address: Phone:
266	ESTEP LOTTIE	109 BLACKBURN DRIVE ASHTON WV 25503-9460	ESCOORT COMMISSIONER	12 REPUBLICAN	Home (304) 576-2309 Mobile (304) 593-3543	Print Name: Address: Phone:
230	DIENH TRACY DAWN	3196 WHITTEN RIDGE RD GLENWOOD WV 25520-9129	POLL CLERK	15 REPUBLICAN	Home (304) 576-3366 Mobile (304) 812-0302	Print Name: Address: Phone:
442	HUGHES THOMAS	36 KENSLER DRIVE ASHTON WV 25503-0066	ROVING COMMISSIONER	19 REPUBLICAN	Home (304) 576-4069	Print Name: Address: Phone:
<b>HANNAN HIGH SCHOOL CAFETERIA - 16</b>						
923	STOVER BRENDA	19 EIGHTEEN MILE CREEK ROAD ASHTON WV 25503-9762	ESCOORT COMMISSIONER	16 REPUBLICAN	Home (304) 576-2410 Mobile (304) 675-0435	Print Name: Address: Phone:
456	JANICKER AMBER	10691 ASHTON UPLAND ROAD ASHTON WV 25503-9519	POLL CLERK	16 REPUBLICAN	Home (304) 576-2066 Mobile (304) 633-5257	Print Name: <i>Teresa Page</i> Address: <i>803 Valley Drive Hippo WV, WV</i> Phone: <i>304 576 2749</i>
1130	PATRICK AIDYN LYRELLE	532 MI CARMEL RD GALLIHOLES FERRY WV 25913-9622	POLL CLERK	16 REPUBLICAN	Mobile (304) 593-3322	Print Name: <i>Terriann's Page</i> Address: <i>803 Valley Drive Hippo WV</i> Phone: <i>304 576 2749</i>



# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County  
Diana N Greerley, County Clerk  
Executive Committee List

ASHTON ELEMENTARY - 17

~~1118~~ ~~1119~~ ~~1120~~ NANCE LILLIANNE EILEEN

4945 MILLSTONE RD  
APPLE GROVE WV 25002-9447

SOL. CLERK

17 REPUBLICAN

(304) 623-3119  
304) 576-9426

LILLIANNE@AOL.COM

Print Name: **LILLIANNE NANCE**  
Address:  
Phone:

188  COLLINS JOHN

PO BOX 66  
CALLIPPOIS FERRY WV 25816-0066

ESCOFF COMMISSIONER

17 REPUBLICAN

Home: (304) 675-5921  
Mobile: (304) 535-3351

Print Name:  
Address:  
Phone:

Print Date 08/09/2024  
Print Time 11:51:38PM  
Page 11 of 11

# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

Mason County  
Clara N Cromley, County Clerk  
Executive Committee List

### Executive District 8

Poll ID Name	Address	Position	Work Party	Phone	Replacement (if not working)
113 ASHTON ELEMENTARY - 17					
Y CHAPPLE HANNAH NICOLE	195 PACKARD DRIVE SLENWOOD WV 25120-9702	POLL CLERK	17 INDEPENDENT	Mobile (304) 617-6645	Print Name:

Address:  
Phone:

Print Date 08/09/2024  
Print Time 1:40:51PM  
Page 1 of 2

**ORDERS—Mason County Commission, W. Va.**

TERMS

**SEP 12 2024**

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

**Alternative Poll workers list**

Michelle Ellis

105 3<sup>rd</sup> Avenue

New Haven WV 25265

304-812-4263

*Not registered*

Ashley Leach

1321 Redmond Ridge Road

Gallipolis Ferry, WV 25515

304-812-2699

*Not registered*

Jennie Benson

6848 Redmond Ridge Road

Gallipolis Ferry, WV 25515

304-857-8237

*—Used In Precinct 12**Per Jessica Bryant 8/29/24*

**ORDERS—Mason County Commission, W. Va.**

TERMS \_\_\_\_\_

**SEP 12 2024**

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

**Poll workers**

Jessica Bryant &lt;jdbryantwv@gmail.com&gt;

Wed 8/28/2024 4:26 PM

To: Mason County &lt;masoncounty@wvsos.com&gt;

📎 4 attachments (3 MB)

Mason County.pdf; Alternative Poll workers list.docx; image001.png; image003.png;

Please add Cary Supple for ballot commissioner and Jessica Bryant as your emergency commissioner.

Thank you

----- Forwarded message -----

From: **Jessica Bryant** <[Jessica.Bryant@chs-corp.com](mailto:Jessica.Bryant@chs-corp.com)>

Date: Wed, Aug 28, 2024 at 4:05 PM

Subject:

To: [jdbryantwv@gmail.com](mailto:jdbryantwv@gmail.com) <[jdbryantwv@gmail.com](mailto:jdbryantwv@gmail.com)>

## ORDERS—Mason County Commission, W. Va.

SEP 12 2024

TERMS

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Jerrie Howard  
711 Main Street  
Point Pleasant, WV 25550

Diana Cromley, Clerk  
Mason County Courthouse  
200 Sixth Street  
Point Pleasant, WV 25550

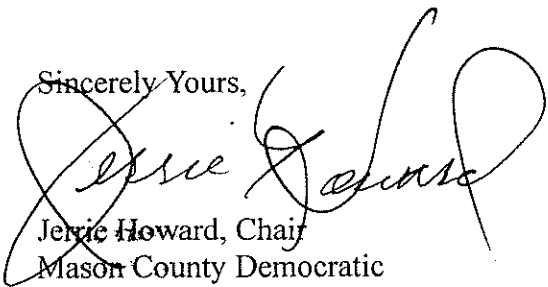
September 10, 2024

Dear Mrs. Cromley:

The Mason County Democratic Executive Committee elected Molly Park to serve as the Emergency Absentee Commissioner at our Executive Committee meeting Monday evening, September 9.

I apologize for my oversight of this position so necessary to the Nov. 5 election.

Sincerely Yours,



Jerrie Howard, Chair  
Mason County Democratic  
Executive Committee

**ORDERS—Mason County Commission, W. Va.**

TERMS

~~SEP 12 2024~~

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Mason County Civil Service Commission  
Mason County Courthouse  
200 Sixth Street  
Point Pleasant, WV 25550  
Phone: 304-675-1997  
Fax: 304-675-2521

September 12, 2024

Mason County Commission  
Tracy C. Doolittle, President  
200 6<sup>th</sup>. St.  
Pt. Pleasant, WV 25550

Dear Mrs. Doolittle:

As you may know, WV Code §7-14-3 requires the County Commission of each county to appoint one of the three members to serve on their county's Civil Service Board. The four year term of your appointed representative, P. David Rollins, is expiring on September 16, 2024. At this time I am requesting that the Commission appoint a new representative for the Civil Service Board to fill his expired term and notify me of their decision in writing. Mr. Rollins has expressed his desire to continue serving on the board.

Please keep in mind that anyone you appoint must meet the following requirements as set forth in the above referenced code:

1. Must qualify as a registered voter in this county
2. Must not be of the same political party as more than two other Commissioners (currently one member is a Republican and one member is a Democrat)
3. Must not hold any other federal, municipal, county or state office nor serve on any political party or take any active part in the management of any political campaign

If you have any further questions, please feel free to contact my office.

Sincerely,



Diana N. Cromley  
Clerk, Mason County Civil Service Commission

# ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

TRACY C. DOOLITTLE, President  
POINT PLEASANT, WV

DIANA N. CROMLEY, Clerk  
POINT PLEASANT, WV



RICK L. HANDLEY, Commissioner  
POINT PLEASANT, WV

SAM D. NIBERT, Commissioner  
GALLIPOLIS FERRY, WV

**THE COUNTY COMMISSION OF MASON COUNTY  
COURTHOUSE - 200 SIXTH STREET SUITE 2  
POINT PLEASANT, WEST VIRGINIA 25550**

PHONE (304) 675-1110  
FAX (304) 675-4982

A RESOLUTION OF MASON COUNTY COMMISSION ADOPTING THE 2024 REGION 2 PLANNING & DEVELOPMENT COUNCIL HAZARD MITIGATION PLAN.

WHEREAS the Commission recognizes the threat that natural hazards pose to people and property within Mason County; and

WHEREAS the county has prepared a multi-hazard mitigation plan, hereby known as the 2024 REGION 2 PLANNING & DEVELOPMENT COUNCIL HAZARD MITIGATION PLAN, in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS the mitigation plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the county from the impacts of future hazards and disasters; and

WHEREAS adoption by the Commission demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2024 REGION 2 PLANNING & DEVELOPMENT COUNCIL HAZARD MITIGATION PLAN.

NOW THEREFORE, BE IT RESOLVED BY THE MASON COUNTY COMMISSION, POINT PLEASANT, WEST VIRGINIA, THAT:

The Commission adopts the 2024 REGION 2 PLANNING & DEVELOPMENT COUNCIL HAZARD MITIGATION PLAN. While content related to the county may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the Commission to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

ADOPTED by a vote of 2 in favor and 0 against (with \_\_\_\_\_ abstaining), this 12 day of September, 2024. (1) Absent

SIGNED: Tracy Doolittle  
Printed Name  
President, Mason County Commission

Jason Beckle  
Printed Name  
Witness

# ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_

SEP 12 2024

CASO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

## State of West Virginia Emergency Management Division

### FY 2022 Emergency Management Performance Grant Award

<u>CFDA Number</u> 97.042	<u>Federal Grant Award</u> EMP-2022-EP-00002	<u>OASIS-GG Document ID</u> GRNT2400002236
<u>Subgrant Period</u> From: 1/1/2022 To: 12/31/2022	<u>Subgrant #</u> 22-EMPG-26	Major Program: EMPGLO Program: EMPGLOC Program Period: LO2022

<u>Subgrantee Name and Address</u> Mason County Commission 200 6th ST Point Pleasant WV 255501131	<u>FEIN</u> 55-6000352
	<u>UEI</u> URLCJMMUR9R6
	<u>OASIS ID</u> 212047

<b>TOTAL GRANT AWARD</b>	<b>\$ 32,856</b>
--------------------------	------------------

By signing and accepting this award, the subgrantee agrees to comply with all conditions and assurances included in the application. I certify that this project will be implemented as described in the application.

Subgrantee Authorized Official: *Tracy K. [Signature]*

Title: Mason County Commission President Date: 9-12-24

**Emergency Management Program Certification**

The attached application has been reviewed and the proposed project and expenditures fall within all state and federal guidelines which govern the Emergency Management Performance Grant program, and sufficient funds exist to make this award.

EMPG Grant Representative \_\_\_\_\_ Date \_\_\_\_\_

I hereby authorize the awarding of funds to support the project as described in the attached application.

HSSAA Director \_\_\_\_\_ Date \_\_\_\_\_



# ORDERS—Mason County Commission, W. Va.

TERMS

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND  
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

O.M.B. No. 1660-0025  
Expires July 31, 2009

**PAPERWORK BURDEN DISCLOSURE NOTICE**

Public reporting burden for this form is estimated to average 1.7 hours per response. The burden estimate includes the time for reviewing instructions and searching existing data sources, gathering and maintaining the data needed and completing, and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472. Paperwork Reduction Project (1660-0001). NOTE: Do not send your completed form to this address.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 28 CFR Part 17, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperating agreement over \$ 100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any other person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Stand Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Standard Form-LLL "Disclosure of Lobbying Activities" attached  
(This form must be attached to certification if nonappropriated funds are to be used to influence activities.)

**2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of a or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause of default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE (GRANTEE OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR Part 17.615 and 17.620-

A. The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about-

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

- (1) Abide by the term of the statement; and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

BOOK

521000 521

# ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_

SEP 12 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to the applicable FEMA awarding office, i.e., regional office or FEMA office.

Place of Performance (Street address, City, County, State, Zip code)

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted-

Check  If there are workplaces on file that are not identified here.

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation act of 1973, as amended; or

Sections 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a state wide certification.

(2) Requiring such an employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Signature of Authorized Official: X [Handwritten Signature]  
Date: \_\_\_\_\_

**ORDERS—Mason County Commission, W. Va.**

TERMS

SEP 12 2024

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

**Conditions and Assurances**

This program is conditioned upon and subject to compliance with the following Conditions and Assurances. By attaching a signature to the **Award Document** of this grant application, the applicant certifies and assures that it will comply with the following Conditions and Assurances, Regulations, Policies, Guidelines and Requirements of the Homeland Security State Administrative Agency (HS SAA), as further clarified in the Policies and Procedures Manual for this program; U.S. Department of Homeland Security guidance; and all other relevant Federal/State regulations, policies, and guidelines. These Conditions and Assurances apply to all federal and agency funds expended for purposes associated with this project. All correspondence to the HS SAA, which is required and/or occurs as a result or action of any of the following Conditions and Assurances, or as a result of the administration of any HS SAA grant program, should be addressed to:

**WV Emergency Management Division  
Homeland Security State Administrative Agency  
1124 Smith St, Suite 3201, Charleston, WV 25301**

**1 Laws of West Virginia:**

This application/contract shall be governed in all respects by the laws of the State of West Virginia. State procedures and practices will apply to all funds disbursed by the HS SAA.

**2 Legal Authority:**

The applicant hereby certifies it has the legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directly authorizes the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

**3 Relationship:**

The relationship of the sub-grantee to the HS SAA shall be that of an independent contractor, not that of a joint enterprise. The sub-grantee shall have no authority to bind the HS SAA for any obligation or expense without the express prior written approval from the HS SAA.

**4 Operational Within 90 Days:**

If the project is not operational within 90 days of the specified project starting date, the grantee must submit a statement to HS SAA explaining the delay in implementation. Upon receipt of the 90-day letter, HS SAA may cancel the project and redistribute the funds to other project areas and/or eligible applicants.

**5 Civil Rights Compliance:**

Sub-grantee will comply with all federal civil rights laws, including Title VI of the Civil Rights Act, as amended. These laws prohibit discrimination on the basis of race, color, religion, national origin, and sex in the delivery of services.

**6 Written Approval of Changes:**

The sub-grantee must obtain prior written approval from HS SAA for all project changes (programmatic, fiscal, or otherwise).

**ORDERS—Mason County Commission, W. Va.**

TERMS \_\_\_\_\_

SEP 12 2024

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

**7 Press Release:**

Release of information pertaining to this sub-grant must include the following information:

1. Grant amount.
2. State involvement (WV Emergency Management Division); and
3. Federal involvement (U.S. Dept. of Homeland Security).

**8 Compliance with Federal Rules and Regulations:**

Sub-grantee will comply with Title 2, Part 200 of the Code of Federal Regulations (*Super Circular*). The Super Circular supersedes Circulars A-21, A-87, A-89, A-102, A-110, A-122, A-133.

**9 Program Accountability - Federal Audit Requirement - Super Circular:**

If an audit must be conducted pursuant to the Super Circular, a copy of the audit shall be submitted to HSSAA as well as to the Federal clearinghouse.

The Federal clearinghouse address is as follows:

**Federal Audit Clearinghouse Bureau of the Census**  
1201 E.10th Street  
Jeffersonville, IN 47132

**10 Program Accountability - State Audit Requirement**

Chapter 12, Article 4, Section 14 of the West Virginia Code, as amended, sets forth the audit requirements of corporations, associations or other organizations which receive state funds or grants. These audit requirements do not apply to units of local and state government. If applicable, this grant shall adhere to the audit requirements set forth in §12-4-14 at the time of award. All funds disbursed by HS SM are appropriated by the WV Legislature; therefore, all funds disbursed are considered state funds. The HS SAA will notify the Legislative Auditor when a sub-grant is awarded which falls under the requirements of the WV Code.

As of 9L13L05, the requirements set forth in §12-4-14 are as follows: Any corporation, partnership, association, individual or other legal entity (not to include a state spending unit or a local government as defined in § 6-9-1a of the West Virginia Code, as amended) which receives one or more state grants or sub-grants in the amount of \$50,000 or more in the aggregate in a state fiscal year shall file with the HS SM a Report of the disbursement of these state funds. An OMB A-133 Audit or an audit conducted by a certified public accountant may be substituted for the Report. The Report shall be filed within two years of the end of the fiscal year in which the grant or sub-grant closes. The Report shall be written by an independent certified public accountant and the scope of the Report is limited to showing how the state grant or sub-grant funds were spent. The Report does not have to be a full-scope audit or review of the entity receiving state funds. Any entity failing to file a required Report is barred from subsequently receiving state grant or sub-grant funds until the Report is filed and is otherwise in compliance with the provisions of West Virginia Code. If a Report is not required under this section of the WV Code, then the grantee or sub-grantee shall file with HS SM a sworn statement of expenditures made under the grant or sub-grant.

The Sub-grantee assures that it has read, understands and is in full compliance with all requirements as set forth in Chapter 12, Article 4, Section 14 of the West Virginia Code, as amended, and is not currently debarred from receiving state grant funds as a result of noncompliance with this section of the West Virginia Code, as amended.

# ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_ SEP 12 2024 \_\_\_\_\_

CASIO & HARRIS, INC., SPENCER, WV RE-ORDER No. 7393D-99

## 11 Access to Records, Equipment, Training, & Exercises:

The HS SM, through any authorized representative, shall have access to and the right to examine all records, books, papers, documents, equipment, training, and/or exercises related to the sub-grant and to relevant books and records of contractors.

## 12 Conflict of Interest:

No public official or employee of the sub-grantee agency, who performs any duties under the project, may participate in an administrative decision with respect to the project if such a decision can be expected to result in any private/public benefit to that individual or that individual's immediate family.

## 13 National and State Evaluation Efforts:

The Sub-grantee agrees to cooperate with any national and/or state evaluation efforts directly or indirectly related to this program as requested.

## 14 Political Activity:

The restrictions of the Hatch Act, Pub. L. 93-433, 5 U.S.C. Chapter III, (as amended), concerning the political activity of government employees are applicable to state grantee staff members and other state and local government employees whose principal employment is in connection with activities financed, in whole or in part, by Title I grants. Under a 1975 amendment to the Hatch Act, such state and local government employees may take an active part in political management and campaigns, except they may not be candidates for office.

## 15 Obligation of Project Funds

Funds may not, without prior written approval from the HS SAA, be obligated prior to the effective start date or subsequent to the termination date of the project period. All invoices must be dated within the approved sub-grant period.

## 16 Elements of a Viable Continuity Capability

The Continuity Plan is the roadmap for the implementation and management of the Continuity Program. The National Continuity Policy: Federal Continuity Directive 1 and Federal Continuity Directive 2 outline the following ten (10) overarching continuity requirements: Essential Functions, Orders of Succession, Delegations of Authority, Continuity Facilities, Continuity Communications, Vital Records Management, Human Capital, Tests-Training-Exercises, Devolution of Control & Direction, and Reconstitution. It is utilizing sub-grant funding for the development of a Continuity Plan, the Plan must address each of these ten. (101 elements in order to be eligible to be reimbursed [or approved allowable costs].

## 17 Use of Funds

Funds awarded through the HS SAA may be expended ONLY for the purposes and activities specifically covered by the sub-grantee's approved project description and budget. Any change in the project or the budget must receive PRIOR approval from HS SAA.

**ORDERS—Mason County Commission, W. Va.**

TERMS \_\_\_\_\_

SEP 12 2024

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

**18 Release of Information**

All records, papers and other documents kept by recipients of grant funds are required to be made available to the HS SAA. These records and other documents submitted to the HS SAA and its grantees, including plans and application for funds, reports, etc., are subsequently required to be made available to the U.S. Department of Homeland Security under the terms and conditions of the Federal Freedom of Information Act, 5. U.S.C. §552. The HS SAA recognizes that some information submitted in the course of applying for funding under this program or provided in the course of its grant management activities, may be considered law enforcement sensitive or otherwise important to national or state security interests. This may include threat, risk, and needs assessment information, and discussions of demographics, transportation, public works, and industrial and public health infrastructures. While this information under federal control is subject to requests made pursuant to the Freedom of Information Act, 5. U.S.C. §552, all determinations concerning the release of information of this nature are made on a case-by-case basis by the Federal Division of Homeland Security FOIA Office and may likely fall within one or more of the available exemptions under the Act

Sub-grantees must consult applicable state and local laws and regulations regarding the release or transmittal of information to any entity which may be considered sensitive in nature. Applicants may also consult the HS SAA regarding concerns or questions about the release of potentially sensitive information under state and local laws.

**19 Allowable and Unallowable Costs**

Allowable costs incurred under this grant shall be determined in accordance with the Super Circular.

**20 Non-supplanting**

Federal funds must be used to supplement existing funds for program activities and may not replace (supplant) non-Federal funds that have been appropriated for the same purpose. Potential supplanting will be the subject of monitoring and audit. Violations can result in a range of penalties, including suspension of future funds under this program, suspension or debarment from Federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties. The sub-grantee hereby certifies that Federal funds made available under this grant will not be used to supplant state and local funds.

**21 Matching Contribution**

If matching funds are allocated, the applicant assures that those funds shall be in addition to funds that would otherwise be made available for the proposed project by the recipients of grant funds and shall be provided on a project-by-project basis. Cash matching contributions are subject to the same expenditure guidelines established by the HS SAA and the U.S. Department of Homeland Security for this grant program. All sub-grantees must maintain records that clearly show the source, the amount, and the timing of all cash matching contributions. There is no waiver provision for any cash match requirements.

**22 Project Income**

All income earned by the sub-grantee because of the conduct of this project must be accounted for and included in the total budget. Project income is subject to the same expenditure guidelines established by the HS SAA and the U.S. Department of Homeland Security for this grant program. All sub-grantees must maintain records that clearly show the source, the amount, and the timing of all project income. There is no waiver provision for the project income requirement.

**23 Consultant Fees**

Approval of this sub-grant does not necessarily indicate an approval of specific consultant rates. Please discuss rates with the HS SAA.

**ORDERS—Mason County Commission, W. Va.**

TERMS

SEP 12 2024

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

**24 Purchasing**

When making purchases relevant to the sub-grant, the sub-grantee will abide by applicable State and local laws and the organizations own purchasing procedures.

**25 Reports**

Each sub-grantee shall submit reports as deemed reasonably necessary by the HS SAA for monitoring, stewardship, and evaluation of programmatic and fiscal responsibilities.

**26 Environmental & Historical Preservation (EHP):**

The sub-grantee shall comply with all applicable Federal, State, and local EHP requirements and shall provide any information requested to ensure compliance with applicable laws.

**27 Suspension of Funding:**

HS SAA may suspend, in whole or in part, terminate, or impose other sanctions on any sub-grantee funds for the following reasons:

- Failure to adhere to the requirements, standard conditions, or special conditions and assurances of this program.
- Failure to submit reports.
- Filing a false certification in this application or in another report or document; or,
- Other just cause.

**28 Sanctions for Noncompliance:**

In the event of the sub-grantee's noncompliance with the terms, conditions, covenants, rules, or regulations of this grant, the HS SAA may impose such contract sanctions, as it may deem appropriate, including but not limited to:

- Withholding of payments to the sub-grantee until the sub-grantee complies.
  - Cancellation, termination, or suspension of the contract, in whole or in part; or,
- Refrain from extending any further assistance to the sub-grantee until satisfactory assurance of future compliance has been received.

**29 Immigration and Naturalization Verification:**

The sub-grantee agrees to complete and keep on file, as appropriate, applicable Immigration and Naturalization Service Employment Eligibility Verification Forms. These forms are to be used by recipients of Federal funds to verify that employees are eligible to work in the United States.

**30 Use of Grant Funds to Enact Laws:**

Sub-grantee understands and agrees that shall not use any sub-grant funds, either directly or indirectly in support of the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.

**31 Property Accountability:**

The sub-grantee shall establish and administer a system to control, protect, preserve, use, maintain, and properly dispose of any property or equipment furnished with it, or made available through a sub-grant by the HS SAA. This obligation continues if the property is retained by the sub-grantee, notwithstanding the expiration of this agreement. Prior to sale, trade in or disposal of property, disposition instructions will be obtained from the HS SAA. Sub-grantee assures inventory checks will be performed annually or pursuant to guidance promulgated in the Administrative Manual for this program, with copies provided to the HS SAA. The HS SAA reserves the right to inspect and review any equipment purchased with this sub-grant.

**ORDERS—Mason County Commission, W. Va.**

TERMS

SEP 12 2024

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

**32 Communications Equipment:**

With respect to communications initiatives and equipment, the sub-grantee agrees to the following: Communications equipment shall be compatible with the SAFECOM P25 trunked radio hierarchy and the WV Statewide Interoperable Radio Network. Per WV Code §15-14-4, all communications equipment requests must be reviewed and approved by the Statewide Interoperability Coordinator. [www.sirn.wv.gov](http://www.sirn.wv.gov)

**33 Equipment**

Sub-grantees purchasing equipment with grant funds shall adhere to the established bidding procedures for their respective Organization. All equipment shall have a primary function of being used for homeland security purposes and be available statewide (if practical) for use during emergencies and training/exercise events.

**34 Marking of Equipment and Publications:**

Sub-grantee shall ensure that, when practicable, any equipment purchased, and publications produced with grant funding shall be prominently marked as follows: "Supported with funds provided by the U.S. Department of Homeland Security and the WV EMD."

**35 Patents and/or Copyrights and Rights in Data:**

Sub-grantee acknowledges that the HS SAA, and subsequently the U.S. Department of Homeland Security; reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for State or Federal government purposes: (1) the copyright in any work developed under an award or sub award; and, (2) any rights of copyright to which a recipient or sub recipient purchases ownership, in whole or in part, with State or Federal support. The sub-grantee shall consult with the HS SAA regarding the allocation of any patent rights that arise from, or are purchased with, this funding.

**36 Time Extensions:**

Time extensions are allowable; however, the HS SAA will review and approve extension requests on a case-by-case basis only if the extension is warranted. Lack of planning by the sub-grantee is not a justified reason for an extension.

**37 Equal Employment Opportunity Plan:**

Each sub-grantee certifies that it has been executed and has on file an Equal Employment Opportunity Plan.

**38 Veterans Preference:**

This program includes a provision that grantees utilizing funds to hire additional personnel give suitable preference in employment to military veterans. HS SAA defines "suitable preference" as the requirement that a sub-grantee agency have in place a mechanism ensuring that veterans are given consideration in the hiring process.

**39 Submission/Release of Proposed Publications:**

The sub-grantee shall submit one copy of all reports and proposed publications resulting from this agreement to the HS SAA twenty (20) days prior to public release. Any publications (written, visual, sound, or otherwise), whether published at the grantee's or government's expense, shall contain the following statements:

"This document [product] was prepared under a grant from the United States Department of Homeland Security and the WV Emergency Management Division. Points of view or opinions expressed in this document [product] are those of the authors and do not necessarily represent the official position or policies of the U.S. Department of Homeland Security, nor the State of West Virginia."



**ORDERS—Mason County Commission, W. Va.**

TERMS \_\_\_\_\_

SEP 12 2024

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

**40 Purchase of American-made Equipment/Products:**

It is the sense of the Congress, as conveyed through the FY 1997 Appropriations Act, as well as the desire of HS SAA that to the greatest extent practicable, all equipment and products purchased with Federal funds made available under this grant should be American made.

**41 Personnel Training:**

The HS SAA reserves the right to require training as a condition of the sub-grant before or at any time during the project period. Proof of training/certification on grant-funded equipment shall be provided, upon request within 10 business days.

**42 Accounting Requirements:**

The sub-grantee shall record all project funds and costs following generally accepted accounting procedures. A unique account number or cost recording shall separate all project costs from the sub-grantee's other or general expenditures. Adequate documentation for all project costs and income shall be maintained. Adequate documentation of financial and supporting material, as defined in the pertinent Administrative Manual, shall be retained and be available for audit purposes.

**43 Financial Guide:**

Sub-grantee shall comply with all requirements as set forth in the Financial Guide which governs this program.

**44 Davis-Bacon and Related Acts:**

Subgrantee agrees to comply with the Davis-Bacon and Related Acts, which applies to contractors and subcontractors performing on federally funded or assisted contracts more than \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. Davis-Bacon Act and Related Act contractors and subcontractors must pay their laborers and mechanics employed under the contract no less than the locally prevailing wages and fringe benefits for corresponding work on similar projects in the area. The Davis-Bacon Act directs the Department of Labor to determine such locally prevailing wage rates. The Davis-Bacon Act prevailing wage provisions applies to the "Related Acts," under which federal agencies assist construction projects through grants, loans, loan guarantees, and insurance. For prime contracts more than \$100,000, contractors and subcontractors must also, under the provisions of the Contract Work Hours and Safety Standards Act, as amended, pay laborers and mechanics, including guards and watchmen, at least one and one-half times their regular rate of pay for all hours worked over 40 in a workweek. The overtime provisions of the Fair Labor Standards Act may also apply to DBA- covered contracts. For more information, check the following US Department of Labor website link. <https://www.dol.gov/whd/govcontracts/dbra.htm>

**45 Contractor Planning Requirements:**

All subgrants utilizing a contractor will submit copies of agendas, notes/minutes, and sign-in sheets for meetings between subgrantee and contractor(s). Subgrantees **MUST** include a list of planned and completed meeting dates. These documents **MUST** be submitted with monthly progress reports. Copies of all final work products (i.e. plans, SOPs/SOGs, exercise documentation) must be submitted prior to the final request for reimbursement.

***Signature for the conditions and assurances is made on the Award Document***

**ORDERS—Mason County Commission, W. Va.**

TERMS

SEP 12 2024

CASTO &amp; HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

Commission Meeting September 12, 2024

**ESTATE APPOINTMENTS**

WILLIAM VERMONT ARTHUR JR  
 MICHELLE LEA BURNS  
 SARAH LOUISE GIBBS  
 LOLITA SUE MARTIN  
 JOHN JAMES TURNBULL SR  
 RUTH ANN COX

**AFFIDAVIT FOR SMALL ESTATE**

RHONDA BRUMFIELD.

**AFFIDAVIT AND WAIVER OF FINAL SETTLEMENT**

MARK LEE SAYRE  
 JUDITH EVELYN EBERT  
 DOUGLAS ANDREW RODGERS  
 ADA KINSINGER

**CERTIFICATE OF COMPLETION OF ANCILLARY ADMINISTRATION**

ELIZABETH ANN MCNEW

**FINAL SETTLEMENT**

MICHAEL DWAYNE PRICE

**ANNUAL ACCOUNTING**

DONALD G BYUS  
 CARL F BOSWELL  
 RAY EMMONS EADS

**APPLICATION FOR CORRECTION OF ERRONEOUS ASSESSMENT**

HESS JAMES M	ACCT: 06115919
CHAPMAN CARRY & JENNIFER	ACCT: 160002080
CHAPMAN CARRY & JENNIFER	ACCT: 00123190
CHAPMAN CARRY & JENNIFER	ACCT: 00123190
CHAPMAN CARRY & JENNIFER	ACCT: 00123190
CHAPMAN CARRY & JENNIFER	ACCT: 00123190
FETTY DAVID M II	ACCT: 99001394
WAMSLEY JACOB & KENNEDY A	ACCT: 22001340
DEBORAH (DEE) STOVER	ACCT: 06146628
DEBORAH (DEE) STOVER	ACCT: 06146628
PHILLIP HOOD	ACCT: 06047397
PHILLIP HOOD	ACCT: 06047397
PHILLIP HOOD	ACCT: 06047397
PHILLIP HOOD	ACCT: 06047397
PHILLIP HOOD	ACCT: 06047397
BRYANT LONNIE RAY	ACCT: 06006136
ROCHE DIAGNOSTICS CORP	ACCT: 01501298
HALLEY TIMOTHY A	ACCT: 22001444

ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_, \_\_\_\_\_

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

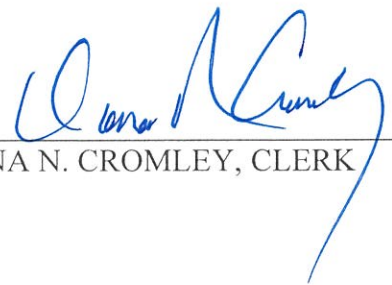
SEP 12 2024

Upon motion by Doolittle and unanimous agreement, this meeting was adjourned.

  
TRACY DOOLITTLE, PRESIDENT

ABSENT  
RICK HANDLEY, COMMISSIONER

  
SAM NIBERT, COMMISSIONER

  
DIANA N. CROMLEY, CLERK

ORDERS—Mason County Commission, W. Va.

TERMS \_\_\_\_\_

SEP 19 2024

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 7393D-99

THE COUNTY COMMISSION OF MASON COUNTY met in the Courthouse thereof in special session on Thursday, the 19<sup>th</sup> day of September, 2024, at 1:00 p.m. for the purposes of discussing and/or approving the issuance of a temporary burning ban in Mason County. Present were Tracy Doolittle, President; Sam Nibert, Commissioner; Rick Handley, Commissioner (via telephone); Diana Cromley, County Clerk; and Jason Bechtle, Administrator. Also in attendance were Steve Cavender, Litter Control Officer, Jeremy Bryant, Emergency Services Director, and Alan Moran, USDA volunteer.

Tracy Doolittle called the meeting to order.

Upon motion by Nibert and unanimous agreement, the Commission approved the issuance of a ban on all outdoor burning in Mason County, a copy of which is attached hereto.